

MINUTES
BOARD OF DIRECTORS MEETING
Wednesday, August 27, 2014

Members

Todd Daniels-Howell, Chair	Eric Galloway (COM /LL)
Ann Mackey, Vice Chair	Margaret Mayo (AL)
James Hamstra (SPRC)	Bill Groth (AL)
Nick Tumminello (Finance)	Kathleen Custer, LL
Mark Grove, Secretary	Vic Childers (Trustees)
Linda McClain (LL to AC)	

Ex Officio

Absent

Charles Young, Treasurer
Angela Ockerman-Jones (AL)
Darren Cushman Wood

Guest

Mark Kays
Bob Sachs

1. Minutes of the July 23, 2014 Meeting were approved as distributed (Bill/Margaret).
2. Finance Committee Long-Range Forecast presentation (Nick Tumminello/Mark Kays)
 - At the May Board of Directors meeting Mark Kays and Bob Sachs [made a presentation](#) on behalf of the Finance Committee on the demographics of North's donor population.
 - This month's follow-up presentation focused on a long-range financial forecast that incorporated both projected revenue and expenses over a five-year time horizon.
 - Revenue and expenses were broken into major categories and methods and assumptions for both were presented.
 - Revenue was presented with three-different scenarios (levels of giving)
 - After reviewing both expenses and revenue, the Finance Committee concluded that North has a revenue/giving problem, not an expense problem
 - Board members agreed this is a long-term issue and as such doesn't play much into the next stewardship campaign that begins shortly. Further, as a budget problem affects multiple parts of how we fulfil North's mission, addressing it comprehensively will require the involvement of North's extended leadership, including the Ministries Council, Lay Leadership, etc.
 - The Board agreed that next steps include:
 - Framing the topic appropriately so better to focus the discussion
 - Identifying the larger strategic questions that need discussion such as what, if anything, North might/should be doing differently
 - Identifying any additional information and/or data that are needed to conduct an informed discussion
 - Identifying other components of North's leadership to address specific sub-issues and identify appropriate strategies (for example, as revenue is tied, in part, to attendance, how can we raise attendance?)

- Nick, Todd, and Darren will work on the framing the issue and bring it back to the Board at the October meeting
 - Members of the Board thanked Mark, Bob, Nick, and the Finance Committee for their continued work in helping to identify and clarify these issues
3. Property Development (Todd)
- Todd provided an update to the [detailed report](#) Ron Gifford provided at the July meeting
 - A team was appointed by the Board to meet with interested developers regarding potential use of property along Illinois Street. Team members include Ann Mackey, Todd Daniels- Howell, Darren Cushman Wood, Eric Steele, Ron Gifford, Tonya Lengar, Alan Archibald, Jim McQuiston, Dave Frick, along with staff from [Midtown Indy](#), providing assistance.
 - The team met with four developers August 25th-26th regarding their different views of potential use of property along Illinois Street, types of partnerships they envision with North, and potential income a development might provide
 - Developers were to submit written proposals which would be reviewed by members of the team by the end of August. The team anticipates bringing a recommendation to the Board at the September meeting
 - While Ron Gifford provided informational items regarding the Illinois Street development in North's August e-newsletters, the first presentation on this development possibility will be made to the congregation on September 21st with December 7th tentatively scheduled for a follow-up session
 - Eric Steele and Ron will talk about what is happening in the neighborhood and how an appropriate development might serve the neighborhood and further North's mission
 - North was involved in a presentation August 27th to the Local Initiatives Support Corporation ([LISC](#)) Board regarding a possible Great Places 2020 grant that could be used toward development at 38th and Illinois. The LISC Board saw an impressive turnout from multiple groups interested in the success of the neighborhood. We have been informed that subject a formal vote at its September meeting, the LISC Board has approved our application
 - Todd provided a brief update on the flower shop

4. Committee/Board/ Reports

SPRC (James)

- Dr. Heather Hinton, North's new organist, will be introduced on Sunday, August 31st, by Martin Ellis at his last service at North
- We are struggling to find a part-time finance director. We are still looking at the possibility of a job sharing possibility with another church
- We continue to review different employee health insurance options. With the Board's approval, James will discuss these with affected staff members

Lay Leadership (Kathleen)

- The Celebration of Ministries Fair will be held September 14th. Lay Leadership is looking to encourage North's members to consider a stewardship of service
- Lay Leadership hopes to broaden the base of volunteers and for names to plug into the many committees. We want to ensure that all groups have informed and welcoming representatives at their tables at the fair
- In addition to developing the pool of volunteers, Lay Leadership is asking people to serve on various committees. Committee chairs are asked to inform Lay Leadership of any particular skill sets that might be needed as well as names to recommend for possible service
- Lay Leadership is aiming to have its lists of recommended committee members and leadership for the Charge Conference November 24th

Ministries Council (Eric)

- The council is meeting the first week of September to work on financials
- Upcoming events being sponsored by the council include
 - [Special Needs Resource & Information Fair](#) (September 6th)
 - *Holy Hootenanny* (September 21st at 5:30 p.m.)
 - Green Team *Creation Care* weekend (October 4th-5th)

Trustees (Vic)

- At its August meeting the trustees discussed needed repairs to the kitchen in the community room
- The cooling system had a broken pipe that had been repaired
- Brook Camden of [Camden Stained Glass](#) provided an assessment of the windows in North's sanctuary. Though the north and south large side windows were determined to be in pretty good shape, those on the east end are in need of repair. While a formal proposal is forthcoming, initial estimate seemed to be within a manageable price range. The windows at the west end are next in need of work.
- The bridal room (205) will be "niftied-up" to help attract [weddings](#).

5. Executive Session

Upcoming Meeting Dates

September 24

- Suggested change to the endowment policy in the bylaws
- Property Development (Ron & Eric)
- Report of RFI Review Team

October 22

- Follow-up discussion on Finance Committee reports

November 19 (not 26th)

December 17 (not 24th)

Future Topics

- Flower shop
- Dashboard
- Updated membership directory
- Innovation Fund
- Ministries Council Delegation of Authority process *Eric*
- Emergency preparedness plan
 - Operational Review *Darren*
 - Review of Appendix on Disruptive Behavior *Linda on behalf of new task force on special needs*
 - Formalize committee and response team
- Possible additions for North website
 - Staff organizational chart
 - A new chart displaying relationships of committees, councils, etc. to supplement the expanded Leadership Roster
 - Long Range Planning Final Report
 - Under an *Inclusiveness* page
 - Resolution Supporting Full and Equal Status
 - Resolution Adopting Two Welcoming Statements
 - The Inclusiveness page might offer some brief introductory text and additional links and/or descriptions of our various groups addressing inclusiveness, including the Affirming Group, IHN, Prison Ministries, Disabilities Awareness, etc., pulling text from or linking to
 - <http://www.northchurchindy.com/ministries/adults/adult-groups/> (that has information about our support from RMN and a link I've asked Laura to correct)
 - <http://www.northchurchindy.com/ministries/adults/sunday-school-adults/> for the description of the Affirming Group
 - <http://www.northchurchindy.com/outreach/local/>
 - Other policy documents?