

Childcare Ministry Weeknight Guidelines

Childcare Ministry of North United Methodist Church seeks to provide quality childcare in accordance with Safe Sanctuaries best practices to allow adults with custodial care of young children accessibility to fully engage in the life of the church through participation in worship, discipleship classes, meetings, and rehearsals fulfilling our vision to be open, inclusive, and welcoming of ALL people.

Childcare Contact: childcare@northchurchindy.com

Availability

- weekly on Thursdays from 6:45-9:00 pm, September-May
- on the 1st and 3rd Tuesday of each month from 5:45-8:00 pm
- 4th Sunday of each month from 12:15-2:00 pm
- as needed with funding from ministry's budget

Scheduling

www.northchurchindy.com/ministries/children-family/childcare

- chairperson (except for choir and staff led studies) is responsible
- complete and submit the online request form at least seven days in advance of the requested day for childcare
- receive confirmation email with scheduled childcare employee's name and email as well as assigned room
- building scheduler copied in confirmation email to update EMS
- a calendar of scheduled childcare is available online

Canceling

- chairperson (except for choir and staff led studies) is responsible
- email childcare@northchurchindy.com and scheduled employee whose contact information is on the confirmation email
- out of respect for our childcare staff, please provide at least 48 hours advance notice of a cancelation
- childcare is considered canceled whenever the church is closed due to inclement weather

Best Practices

- scheduled at a 1:4 ratio with an open door policy
- the meeting chairperson (or a delegate who is present at the scheduled meeting) must have a childcare pager in case of emergency