
Monthly Trustee Meeting Minutes

North United Methodist Church
08 May 2024

In Attendance: Jeff Bonner, Andy Hein, Julie Eggert, Toby Powell, Jerry Hacker, Eric Oehler, Jeff Linnan

Absent: Kathleen Custer

Prayer-Jeff Bonner

Welcome Eric Oehler! Eric is replacing Sarah Galloway.

April Meeting Minutes-Approved

Scheduled (Trustee approved Projects)

- **Arsee exterior masonry study update:** Arsee has started their revised proposal/inspection with two visits to the building. Completion date is unknown. Jeff L will follow up with an estimated completion date.
- **Elevator Rehab:** Johnson Controls (JC) has ordered parts with expedited delivery with installation within 2 weeks. Parts were shipped to Jeff L last week and have not arrived. Trying to determine where parts are and when they can be delivered and installed. JC has been very disappointing to work with—it's taken 2 months to complete this last step. Jeff L is to follow up with Barth (JC has been hired by them as a subcontractor) to stress the urgency.
 - Before work starts on the second elevator, we need to have a timeline in place in hopes that this doesn't happen again. Jeff L and Andy will meet with Barth and JC to discuss this. TKE will also be invited.
- **Exterior Site Lighting-** One light on the northeast was knocked over. Jeff L to address it.
- **Bollard Light –** This is an ongoing project. Andy has repair parts. He will come up with a plan.
- **Sign Post Signage-** Signs to be installed next week. We were assured that the adhesive used is the most effective way to secure the letters
- **Roof repairs-** To begin the week of May 20, weather permitting. Andy would like them to also look at the hatch and lower roof (there is staining inside the sanctuary).

High Priority

Church Updates

- **Security Monitors:** 15 of the 30 monitors are out. Replacement could cost up to \$20,000. Trustees do not have oversight for this monitoring system, and the original installation did not come out of our budget. Not sure where the oversight is, and how it is managed, or how/when it is monitored. Jeff B to respond to the message he was copied on to explain that it isn't our responsibility.
- **Choir Loft Video Monitors-Brackets** to hold the monitors have been built and will be installed by Eric. We may try to split the live broadcast output to see if that eliminates the delay without degrading the signal. FORCETech believes that running an SDI cable to eliminate the delay is doable if a splitter does not work.
- **Chapel Window Interior Lighting:** no new activity. Andy to continue to work on this.

Medium Priority

Church Updates

- Gathering Center (A. Hein): Window inserts installed by Cam Oehler. The restrooms also have been completed. Installation went well. If we would like to do additional areas, we need to keep the minimum of 20 week lag time in mind. The Education Wing requires exterior reglazing and painting that needs to be done prior to adding inserts. Jeff L to look into a contractor for this prep work.
- Loose or broken tiles in the West Entry: No new action. We have the tiles to replace them.
- Lactation Station - Most equipment is in place, awaiting assembly of side tables.
- Butterfly Waystation- 811 has been notified and so far, no notifications of any conflicts on the north side of the church. The Green Team is leading this project. Jeff L to coordinate.
- West Entry Signage: Jeff L is working with Eric Galloway and Linda Mansfield to create signs with hours and delivery personnel instructions. There would be signs facing both the inside and outside.

Other Business

Church

- Grants (T. Powell): Waiting for updated information from Arsee.
- AV needs in Fellowship Hall, and the Chapel: We are still waiting for direction from John Hague. Trustees would like John H to bring in a proposal of what he envisions for these areas and any quotes/pricing that he has. It also needs to be determined who decides what is live-streamed, how we (the church) prioritize it, the type of equipment is purchased, and what budget covers it. It is unclear where the ultimate ownership for AV systems resides.
- Endowment status: Funds are in our bank. Next meeting we will revisit our project list and start setting priorities and determining how much money we have to spend on them.
- Pastor Darren expressed interest in renovating the kitchen in the Club Room. Trustees would like to know how often the kitchen is used and how it is used. Then a project could be run to determine how and what to renovate.
- Artwork Display for the Violin Competition: Kathleen Custer proposed that we host artwork in the Gathering Center in September/October. Trustees like the idea, but Toby wondered if there was any liability surrounding hosting it. Do we need to provide security or do anything to protect it? Once that question is answered, we can move forward.

Wrap-up and next meeting Information

Next Meeting: June 12, 2024