
Monthly Trustee Meeting Minutes

North United Methodist Church
10 April 2024

Meeting held in the Conference Room 5:30p.m.

Attendees: Andy Hein, Kathleen Custer, Jerry Hacker, Sarah Galloway, Jeff Bonner, Julie Eggert, Jeff Linnan

Absent: Toby Powell

Prayer

Sarah Galloway resigning – Sarah is relocating and will no longer be a Trustee. We will work with staff and others to identify a replacement for her since our numbers are already down.

March Meeting Minutes: Approved

Scheduled (Trustee approved Projects)

- **Recommend accepting Arsee proposal to update the exterior masonry study not to exceed \$25,000** (This price includes all of the specific information that has been requested for the grant). Andy wondered if this could be expanded to include windows. There are a few windows with holes in them. The trustees feel that the scope may be limited to masonry. Jeff L to see if Arsee does windows and can add that to the study. Trustees approved this proposal.
- **Bollards at the Flower Shop** According to IMPD, the flower shop parking lot was being used as a staging area for robbing area businesses. Several food trucks also used that parking lot without permission. Otto's Parking was hired to install permanent bollards and they have been installed.
- **Elevator Rehab-Update J. Linnan.** TK Elevator and Johnson Controls connected. Johnson Controls apparently ran into a snag on the order and did not follow up. Once they tie the fire system in, it can be inspected for completion. No wrap-up date has been given. Kathleen will draft something for the church newsletter to help explain the delay.
- **Exterior Site Lighting-** Complete
- **Bollard Light** – No action. Waiting for better weather to complete the work.
- **Sign Post Signage-**The deposit was submitted to Greenfield Sign and Jeff L is waiting for them to schedule the work. Jeff L to ask about the ease of peeling the letters. Want to ensure they are difficult to remove.
- **Flashing Light in the Sanctuary** – Has been addressed. We need to come up with a permanent process in place in order to change light bulbs in those fixtures.
- **Roof Leak Repairs** - Cornett quote of \$5665.00 has been received to repair leaks above the Community Room kitchen, IT room, and West Entry. Trustees approved this repair and funds not to exceed \$8000.

High Priority

Church Updates

- **Choir Loft Video Monitors-**We tested having video monitors using iPads, and the choir could see them reasonably well. Two tablets have been purchased and will be used in the future. To

address the 18 second delay, John Hague has a plan to hard wire them and get a live signal (video only). An additional idea is to have one wide angle camera. Jeff L to talk to FORCETech about the cost for an intercept to pick up the both cameras, and what type of cable it takes.

- Chapel Window Lighting - Andy determined that it is more complicated than first thought. Fixtures are expensive, and we may need to replace them all.

Medium Priority

Church Updates

- Handrail at northeast entry (other options)
 - Pastor Darren witnessed some trip/fall on March 3rd. Not too sure what caused this situation. No additional action.
- Gathering Center (A. Hein)
 - Window inserts are in and on site. Andy to contact Eric Oehler see if he can help with the installation sometime this spring.
- Loose or broken tiles in the West Entry
 - The tiles next to the broken tiles are now beginning to loosen. Jeff L to work with company that installed tile for the bathroom renovation to see if they could provide direction and a quote. Jeff Linnan confirmed we have plenty of tiles still in our possession.

Other Business

Church

- Grants (T. Powell)- No update. Toby was absent.
- Sound system – Waiting for quotes from FORCETech. There were issues with AV during 2 events in Fellowship Hall. Need to troubleshoot issues and add additional monitors for viewing presentations when the hall is full. Trustees would also like the equipment to be more user-friendly.
- Lactation Station— It is about 2/3 complete and looks good.
- Endowment status-Approved by the board. No new information on status. We'd like to know if there are any funds from 2023 that would have carried over.
- Pastor Darren expressed interest in renovating the kitchen in the Club Room. This would include new appliances, adding a dishwasher, as well as powder-coating the existing cabinets (similar to the Gathering Center). No new action on this. Andy recommended that a member of Trustees (Jerry?) own the project with a budget and work with a small committee to design this. We would need a staff person and users of the kitchen (Sarah recommends Amy from staff and Lela Russell, Lydia Shaw from the congregation). No budget idea until we know our financial status.
- Green Team - Proposing a Butterfly Waystation on the property, location to be determined. No cost-materials to be donated.
- Hospitality officially requested the Trustees look into signage options. The Hospitality committee is going to own any new banners. Kathleen is recommending an additional sign be placed facing Meridian Street for traffic from the north to identify the building.

Next Meeting: May 08, 2024