

Minutes
North United Methodist Church, Inc
BOARD OF DIRECTORS MEETING
February 22, 2023, * 5:30 p.m.
In-Person Meeting

Members

Orson Mason, Chair
 Kathy Gifford, Vice Chair
 Troy Barker, Secretary
 Jessica White, Treasurer
 Eric Lekberg (LL/MC)

Jeff Bonner (Trustees)
 Charles Young (Finance)
 Jacqueline Blackwell (At large)
 Dan Wegg (SPRC)
 Mary McDonald
 Lyn Berkebile

Ex Officio

Darren Cushman Wood
 John Drake, Finance Director

1. Roll Call - the following members were present: Orson Mason, Kathy Gifford, Troy Barker, Jessica White, Eric Lekberg, Jeff Bonner, Charles Young, Jacqueline Blackwell, Dan Wegg, Mary McDonald, and Lyn Berkebile; Ex Officio - Darren Cushman Wood and John Drake. There were no absences.
2. Opening Devotion
 Orson Mason opened us in prayer and a devotional moment.
3. Approval of the Minutes from February 22, 2023, meeting (Orson Mason)
 The minutes of January 25, 2023, were unanimously approved. The motion was moved by Eric Lekberg and seconded by Charles Young.
4. Approving of 2023 Housing Exclusions
 The housing Allowance motion for Darren Cushman Wood (attached) was presented by Troy Barker and seconded by Eric Lekberg. The motion was unanimously approved.
 The housing Allowance motion for Sinil----*** (attached) was presented by Troy Barker and seconded by Eric Lekberg. The motion was unanimously approved.
5. Senior Pastor Report, Leadership Development (Pastor Darren)
 The Conference Board of Ordained Ministry recently approved Sunil Kotian for recommendation as a provisional member. That vote will take place at the 2023 Annual Conference. He will then begin the ordination process. His current stats are that he is a full-time local pastor under appointment.
 Amy has started seminary at Iliff School of Theology in Denver, CO. She will visit Denver 3 times per year.

6. Finance – John Drake & Charles Young

Notes to January 2023 Financial Statements
Prepared by John Drake

Balance Sheet

Cash: \$929,057.93 as of January 31, 2023, compared to \$942,130.72 as of December 31, 2022. The decrease in cash is from the monthly payment of the Mortgage (\$9,775). Please note that we receive \$25,000 per month online-line giving from 60 giving units. Please review the Cash Summary for January 2023.

Budgeted Income Statement

Income

Budgeted Amounts Explanation: The monthly budget amounts shown for the Current Year's pledged and Non-Pledge Contributions have been adjusted to reflect seasonal variations by using the average of actual results over the last four years as a guide. The budget amount shown for each of the other income line items is its annual budget amount divided by 12.

Pledges: \$3,647 over budget for January 2023. A key indicator for the year is January to March. We should be over budget as members tend to give the largest amounts in the 1st and 4th quarters of the year.

Non-Pledge Contributions: \$1,677 over budget for January. This is more of a wildcard than pledge income from year to year.

Non-Discretionary Income: Did not transfer.

Expenses

Budgeted Amounts Explanation: The monthly budget amounts shown for Utilities, Audit and Janitorial Supplies have been adjusted to reflect seasonal variations by using the average of the last four years as a guide. The budget amounts shown for other expense line items are annual budget amounts divided by 12.

Wage and Salaries: We are \$2,006 under budget for January. The retro pay increases will add to paychecks as of February 15th.

Benefits: We are \$1,384 over budget for benefits YTD. Benefits include health care, housing allowance, and pension matching. This is a very good benefit package.

Utilities: Total utilizes (electricity, heating fuel, and water/sewer) were \$58 over budget for the month. I have increased the Electricity Budget for 2023.

Software Support - Includes a once-a-year renewal of Hoot Suite (\$588) used by Linda Mansfield our Communications staff person.

Summary:

- Actual expenses are \$5,917 under budget YTD. YTD our actual expenses exceed our actual revenue by \$4,216.
- January was a solid income month. It was less than January 2022. One gift of \$7,000 did not arrive until February.

7. Ministry Council - Eric Lekberg

**North United Methodist Church
Ministries Council Report February 2023**

Ministries Council met on 2/15 via Zoom. There were two items on the agenda to discuss which were Hospitality Team Questions and Budget Information.

The hospitality Team brought up having a Photo Directory, scheduling of reading the North Welcome Statement, and Sunday Receptionist. A photo Directory is in the works but is a long-term project at this point. We scheduled the next two readings of the Welcome Statement (Q1 and Q2). Sunday Receptionist has been tabled for now due to budgetary constraints.

Pastor Darren presented the budget to Ministries Council showing the current state and the temporary ability to cover shortfalls with "Other Discretionary Income" and the need to "right size" the budget. Discussed the Board directed Task Force and the potential upcoming need to use MC for assistance in determining priorities.

If there are any questions or issues, please let me know.

Thank you,
Eric Lekberg

8. Trustees – Jeff Bonner

**North United Methodist Church
Trustees Report February 2023**

The Trustees met in February. We are working on projects that we deem to be high priorities. These include the HVAC issue with the Choir room and the chapel, the Trustees have approved this work and are waiting for a schedule. Also, we are looking at temporary and permanent options for the lighting of the steps at the west entry. We are also looking into the Choir loft lighting as a high priority, which we are presently working on options. We continue to work with Beth Porter and her company on the courtyard landscaping as well as the west side of the church.

Please feel free to contact me with any questions, thoughts, comments, or concerns.

Thank you,
Jeff Bonner

9. Staff Parish Relations Committee – Dan Wegg

SPRC is currently evaluating the job descriptions of all staff members in preparation for conversations with the budgeting task force. Dan invited Orson to attend any upcoming SPRC meeting. SPRC is currently organizing itself to coordinate the celebration of special occasions for staff members.

10. New/Other Business

Follow up with the Endowment Committee regarding a motion recommending the 2023 distribution.

11. Adjournment 6:15

Meetings Scheduled for 2023

January 25 Zoom ✓	April 26 Live ✓	July 26 Zoom	October 25 Zoom
February 22 Live ✓	May 24 Zoom	August 23 Live	November 22* Live
March 22 Zoom	June 28 Live	September 27 Zoom	December 20* Zoom