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# Monthly Trustee Meeting Minutes

North United Methodist Church  
13 September 2023

## Meeting held in the Conference Room

In Attendance: Jeff Bonner, Kathleen Custer, Julie Eggert, Jeff Linnan, Jerry Hacker, Toby Powell, Andy Hein, Debbie Hinderliter-Lewis

Absent: Sarah Galloway

Prayer-Jeff Bonner

August Meeting Minutes: Approved

### Scheduled (Trustee approved Projects)

- **Bell Tower Leakage**-Complete
- **Elevator Rehab**- Waiting to be Scheduled. The soonest date will be the end of November.
- **Courtyard Railing**-Has not been started, but should be complete by end of October
- **Painting of Exterior Rails**-Complete
- **Courtyard Gutter Repair**-Complete
- **Balcony Landing Refinish**-Complete. Darren would like half of his office completed as well. Jeff is doing that on a separate invoice. Trustees would like him to re-think this and do the entire space for future considerations.
- **Exterior Site Lighting**-Fixtures have been ordered. Installation date to be set once they come in.
- **Church Address**-A deposit has been paid and we are waiting for Greenfield Signs to respond on dates. Trustees would like to revisit replacing signage on the posts near the Illinois St. entrance. This will be a future agenda item.

### High Priority

#### Church Updates

- West Entry Step Lighting (J. Bonner & A. Hein) Andy and Jeff B think they have a plan. They will try to have it in place this fall.

### Medium Priority

#### Church Updates

- Gathering Center Window inserts quote (A. Hein): Andy received a quote for approx. \$5000, requiring a 20% deposit. Trustees **approved** this quote. Andy will have his contact forward all the details to Jeff L.
- Site Plantings (J. Bonner): A church member donated \$1,000 toward this effort. This leaves a balance of \$1300 from Beth Porter's (Freedom Landscaping) original quote. Jeff L will talk to Beth regarding removing the ivy for \$800, with \$200 left from the donation. They will also determine if any of the plants need to be planted this fall, rather than waiting until spring before we spend the additional \$1300.

### Other Business

#### Church

- Grants (J. Bonner): Indiana Landmarks Grant: We are waiting to see if we get invited to apply for a grant. The Trustees do not have the expertise to drive this process. A committee of members representing finance, trustees, administration, and others would need to be established.
- Sound system – AV needs in Fellowship Hall: John Hague wanted to wait until after Worship Without Walls to review this and come up with a proposal.
  - Circle City Audio (now called ForceTech) came out on Tuesday to balance the system in the sanctuary. He found an issue with some DSB (Digital Sound Broadcasting) technology that split a signal that could be leading to some of the delays we are having. He suggested we replace the DSB to see if this will help. Jeff L will get a quote to see what the cost is for this.
  - There were other conversations with ForceTech to see if they could come in on 4-6 Sunday mornings to consult on the sound issues. The charge for this is \$4000 which seems excessive. We would prefer to give Darren an update on what we've done so far, determine what he has done so far, and then work together on what to do to move forward.
  - Jeff L will also ask John Hague to turn the volume up on the Bose speakers to see if that helps.
- Adjustments to motion sensors: Barth came out last week and lowered the time-on for the sensors. They also discovered a bad switch in the women's restroom and a new one is being ordered (Under warranty)
- Flashing at ramp has been reattached
- Lactation Station (S. Galloway): No update. Sarah was not in attendance this month.
- Budget: Things are tight.
- Landmarks Tour: Indiana Landmarks conducts tours of 3-4 churches on December 2. They manage the process, sell tickets, etc. It is not a fundraiser; proceeds go to a Sacred Spaces grant. An internal group (Trustees) would need to sponsor it, and it would need to be approved by the Finance Committee. It would be an excellent way to show off our space and give us good public relations. The Trustees **approved** sponsoring this event.
- Northeast Parking Lot Bushes—Darren would like to remove these bushes to allow people to park cars in our lot to be able to watch football practice and games from their cars. He would also like put out a trash can to help keep the area clean. We will need further discussion on this. It will be expensive to remove these and something will need to be planted to replace them. There have been occasions where multiple events have been going on at the church and cars were blocking the driveway.
- Security Guard opening: Two candidates have been interviewed and a background check has been requested for one of them. He will interview with Jeff L and Darren next week. Jeff L is hoping to have someone in place within the next two weeks.
- The fire security system had an alarm that closed the fire doors and did not re-set. The tech is coming today check the system.

### **Wrap-up and next meeting Information**

**Next Meeting:** October 11, 2023 (if needed)