
Monthly Trustee Meeting Minutes

North United Methodist Church
12 April 2023

Meeting to be held in the Conference Room

In attendance: Jeff Bonner, Kathleen Custer, Andy Hein, Sarah Galloway, Jerry Hacker, Julie Egert, Toby Powell, Jeff Linnan

Absent: Debbie Hinderliter-Lewis

Prayer

March Meeting Minutes Approved

High Priority

HVAC Updates

- Choir Room Progress (J. Linnan)—The new system has been installed and the new zoning system is fully functional. Testing was completed last week and training for the system will be completed in the next two weeks. This system is tied into the monitoring software.
- In general, we have had no issues with the HVAC system in the last four weeks.

Church Updates

- West Entry Step Lighting (J. Linnan)—Jeff L is waiting on two quotes to install a permanent system to supplement the solar lighting on the steps, one from Barth and one from a church member.
- Outside lights on the columns outside the West Entry are not working. Andy will check to see if they are burned out or not functioning some other way. No one is sure what controls them.
- Choir Loft and Pulpit Lighting (J. Linnan, A. Hein)—Pulpit light installation was quick, efficient and successful. Barth Electric discovered that they wouldn't be able to get certain equipment into the building so they ended up having a scaffolding company come in to do the choir loft lighting. The new lights are very bright and the choir and staff are thrilled with the fix. They are dimmable if needed.

Medium Priority

Church Updates

- Gathering Center (J. Bonner)—Measuring and ordering window inserts – Still need to coordinate with John Hughes on the correct way to measure the windows. John will be back in town sometime this month. We will also ask John for a reference for a local installer or ask the manufacturer to come measure and/or install. Lead time is approximately 18-20 weeks.
- Site Plantings (J. Bonner)—Beth Porter has removed the two Burning Bushes and appears to have prepared this area for future plantings. She has also provided a plan of what she would like to plant there. Jeff L feels that we need to put new mulch around the entire building. He will get a quote from Circle City.
- Courtyard Furniture—Do we want to explore putting furniture in the courtyard? It would need to be weather resistant. It could be used for meetings, staff lunch, etc. Kathleen will talk to Lydia Shaw about this.

- Bell Tower Leakage (J. Linnan)—We have three bids in hand, Hoosier Contracting: \$10,800; Cornett Roofing: \$31,600, and Smithers: \$57,300. All were shown the same site and were instructed to bid on the same services. Smithers will not guarantee any of the work. The Hoosier Contracting bid seemed “too good to be true”. Cornett is a slate roof specialist and when Jeff L spoke with them they recommending using copper rather than a rubber membrane for ease of install and handling. He will follow up with them to determine if the work is guaranteed. **Trustees approved** the work not to exceed \$34,000 to repair the Bell Tower work, provided that the work is guaranteed and funding is available. Jeff L will e-mail details around the guarantee provided.
- Northwest Parking Lot Re-striping Quote (J. Linnan)—Otto’s Parking Marking submitted a bid of \$9396 to seal and re-stripe the northwest lot. If approved we can schedule the work to be done in May. **Trustees approved** Otto’s Parking proposal to repair, seal, and re-stripe the northwest lot not to exceed \$10,000.

Other Business

Church

- Gathering Center Furniture (K. Custer, J. Eggert, D. Hinderliter-Lewis)—The table tops that were warped have been replaced. All furniture is in.
- Chapel Cabinets (J. Linnan)—Cabinets have been installed and look beautiful.
- Sound system—Sound checks are being performed at all microphones before services.
- Flashing at ramp—Still an issue. Jeff L to reach out to Arsee to recommend someone to come out and repair some of the masonry by the steps, west entry, and other areas that are not attached to the building.
- Indiana Landmarks Grant—Kathleen heard back and there is nothing available now. They will contact her in the fall.
- South Fence Paint—Completed prior to Palm Sunday
- Update Elevator information.—Installation would take 2-3 weeks with an 18-20 week lead time. We have reserved \$60,000 so far to pay for replacement. Jeff L to request an updated quote.
- Arsee Proposal for Building Masonry—A new internal and external walk around was completed. Results will be compiled and a new proposal will be forwarded to us when complete.
- Vestibule near the South Entry needs dry wall repair.
- The Alex Dzigurski sea scape painting that used to hang above the Parlor fireplace has been relocated to the east sunken gathering area.
- Jerry asked if the missing slate on the roof could cause water issues. There is a membrane below it that should protect from water damage.
- The south wooden door to enter the choir loft from the pulpit appears to be pulled away from the wall. Jeff L to check on that.
- Sarah noticed in March that west Courtyard windows are leaking and puddle when it rains. The work may rot if not addressed.

Future Planning

- Need to get started on getting things together for Centennial in 2031. (J. Bonner)
 - Input from all groups and communities.
 - Needs, Wants, Others

Anything Else?

Wrap-up and next meeting Information

Next Meeting: May 10, 2023 (if needed)