
Monthly Trustee Meeting Minutes

North United Methodist Church
10 May 2023

Meeting to be held in the Club Room

In attendance: Jeff Bonner, Kathleen Custer, Andy Hein, Sarah Galloway, Julie Eggert, Toby Powell, Jeff Linnan, Debbie Hinderliter-Lewis

Absent: Jerry Hacker

Prayer: Jeff Bonner

April Meeting Minutes Approved

High Priority

Church Updates

- West Entry Step Lighting (J. Linnan). A quote was received from Barth for \$5300. A second quote was from LED Indy for \$9300. The solar lights have been deemed insufficient, and this has become a safety issue. Andy believes he could put lights in, but needs help. A trench needs to be dug, wiring, then adding the lights. Could be a youth group activity or revisit having a crew of people willing to do odd jobs.
- Exterior Lighting: Two quotes were received to replace exterior lights with LEDs. The Barth quote is \$6,600. The LED Indy quote is \$6360. It included what we could get back in incentives and showed predicted operating savings. Andy believes we could do these ourselves as well. He also has a source for purchasing the lights. Andy will see if a group is available to work on both lighting projects with a goal of completing them by the end of summer.
- Gutter in courtyard is in bad shape. Cornett was here and used a drone to look at the gutter. They will provide a quote.

Medium Priority

Church Updates

- Gathering Center (J. Bonner): Measuring and ordering window inserts – Jeff Bonner will reach out to John Hughes on the correct way to measure and install the windows, and learn about how much time it takes to install them. Lead time is approximately 18-20 weeks.
- Site Plantings (J. Bonner): West entry looks good. There is just a bit of poison ivy and English Ivy to be removed.
- Bell Tower Leakage (J. Linnan) An agreement has been signed with Cornett. We are waiting for the requested deposit to be made.
- Northwest Parking Lot Re-striping (J. Linnan). Agreement for the work has been signed with Otto's. They have already begun basic patching. Waiting until mid-May when temperatures are consistently above 60F to begin remaining work.
- Sanctuary hanging lights swap to LED: Awaiting a quote from Barth Electric. Another option is to re-lamp with fluorescent.
- Elevator options (J. Linnan): Instead of full replacements, we have received a quote for \$119,145 to replace only the parts that are obsolete. Several items, including the power units would stay the same, but the change would give us updated versions that would last for 15-20

years. There could be additional electrical costs with our electrical and fire safety people (Johnson). The work would take 2-3 weeks per elevator with a lead time of 15-20 weeks. Trustees **Approved** a motion to accept this quote and move forward with the work as soon as possible.

Other Business

HVAC

- Progress on searching for air infiltration which caused the pipes to freeze in the South vestibule. (J. Linnan): That entrance needs to be updated. We will revisit this after the elevator work. Jeff L to look at some visual improvements in the interim.

Church

- Sound system – We are able to set preset buttons for each speaker so only one button needs to be pushed when they go to the microphone. This will help with the “lag” that sometimes occurs.
- Change all light switches to motion sensors (this came up at the board meeting). Also, reduce the amount of time that the lights stay on. The lights in the Gathering Center stay on for 30 minutes. Andy suggested we ask Barth to come in and check the sensors to make sure they are set correctly. Jeff L to inventory areas and then ask Barth to come check if needed.
- Partitions from previous employee offices (second floor, room: 204): One of the offices was dismantled with the partitions being donated to the MLK Center. Furniture has been moved to Jeff Linnan’s office. The other office furniture and partitions are still there. The room will be cleaned and straightened. There is a sink in that room. It may have future use for art classes. Cost for the move was less than \$1000.
- Flashing at ramp-still an issue
- Arsee Proposal for Masonry: Jeff L met with Fritz Herget of Arsee on April 10, 2023 and responded with a \$5,500 proposal to do an analysis of what needs to be done.
- Kenna Restoration and Construction have been contacted for performing tuckpointing and repair work on the west side of the building. They come highly recommended for working on historical buildings. A quote is coming.
- Refinish faded wood floors in the balcony stairwells. Tabled
- Right thermostat in the balcony on the north wall. It is upside down. Jeff L is leaving it this way for grins.
- Balcony spot lights to LED’s. Andy believes these are accessible with a ladder and can be replaced in house or turned off or down. They are bright and shine in the eyes of people in the balcony. Andy will turn them off to see if they are needed.
- Handrail on steps from the courtyard to the hallway between the sanctuary and education wing, east side of building: The quote from Reiss is \$3800 with a lead time of 2-4 months. It is a potential safety issue, but not ADA required. Jeff B believes he could install a pipe rail attached to the wall and paint it black at a much lower cost.
- Fire Inspector noted that our address is not visible from the street. We will look into the actual requirement and address the issue.

Future Planning

- Church budget—As per Jeff B: There continues to be a shortfall in the church budget. This has been an ongoing issue and will continue to be in the future if some things don’t change. I believe the only place that the Trustees can make a difference is in the use of energy, probably one of the highest monthly expenses of the church that isn’t personnel or mortgage.

Wrap-up and next meeting Information

Next Meeting: June 14, 2023