

Minutes
North United Methodist Church, Inc
BOARD OF DIRECTORS MEETING
November 30, 2022 * 5:30 p.m.
Zoom Meeting

Members

Marie Powell, Chair
Orson Mason, Vice Chair
Troy Barker, Secretary
Jessica White, Treasurer
Eric Lekberg (LL/MC)

Jeff Bonner (Trustees)
Charles Young (Finance)
Mai Cooper (At large)
Garland Graves (SPRC)
Mary McDonald
Lyn Berkebile

Ex Officio

Darren Cushman Wood
John Drake, Finance Director

1. Roll Call - the following members were present: Marie Powell, Orson Mason, Troy Barker, Jessica White, Jeff Bonner, Charles Young, and Mary McDonald. Ex Officio - Darren Cushman Wood and John Drake. Board Members Eric Lekberg, Mai Cooper, Garland Graves, and Lyn Berkebile were absent.
2. Opening Prayer (Darren)
Darren opened us with prayer.
3. Approval of Minutes of the September 28, 2022, meeting (Marie)
September 28, 2022, board meeting minutes were unanimously approved. The motion was moved by Orson and seconded by Charles.
4. Flower Shop (Pastor Darren)
Pastor Darren made the following motion.
 - Motion - The Board of Directors for North United Methodist Church hereby authorizes the Trustees to proceed with the transfer ownership of the property west of North United Methodist Church, commonly known as the flower shop. 1st by Orson Mason and 2nd by Troy Barker. This motion passed unanimously.
5. Land Development (Ron Gifford)
Ron Gifford from the land task force presented a summary of progress, including a draft development agreement regarding the property West of North United Methodist Church.
 - A Motion was made by Jessica and seconded by Orson that the board authorizes Pastor Daren to sign the developer agreement. The motion passed unanimously.
6. Senior Pastor Report, Leadership Development (Pastor Darren)

- Motion - The Leadership Development Committee moves that Marie Powel be elected chair of the stewardship team effective January 1, 2023. This motion passed unanimously. (Orson leads the discussion and vote)

7. Ministry Council - Eric Lekberg
No report was provided.

8. Finance – John Drake

Charles advised the board that the Finance Committee had updated and approved the fundraising policy. The finance committee has taken its first pass at the 2023 budget.

John Drake provided the following report.

**Notes to October 2022 Financial Statements
Prepared by John Drake**

Balance Sheet

Cash: \$986,306.33 as of October 31st compared to \$1,021,373.26 as of September 30th. The decrease in cash is from the operating deficit of (\$6,000), the monthly payment of the Mortgage (\$9,775), and the payment (\$10,000) for the upgrade to our technology such as the OWL. Please note that we receive \$25,000 per month via on-line giving from 70 giving units. Please review the Cash Summary for October 2022.

Budgeted Income Statement

Income

Budgeted Amounts Explanation: The monthly budget amounts shown for Current Year Pledges and Non-Pledge Contributions have been adjusted to reflect seasonal variations by using the average of actual results over the last four years as a guide. The budget amount shown for each of the other income line items is its annual budget amount divided by 12.

Pledges: \$12,408 over budget for October. YTD the pledge income is \$32,749 more than the 2022 budget. Year to Date Pledges received in 2022 are \$7,000 higher than the same time frame for 2021.

Sixty-three Giving Units have contributed at least 100% resulting in \$54,196 in funds received ahead of schedule. Of the sixty-three, twenty-seven have contributed 101% or higher.

Non-Pledge Contributions: \$726 under budget for October. We are \$33,910 ahead of the budget for 2022. Year to date non-pledge contributions are \$50,000 ahead of the same period in 2021.

Non-Discretionary Income: Transferred \$5,000 to cover the portion of the difference between actual income and expenses.

Expenses

Budgeted Amounts Explanation: The monthly budget amounts shown for Utilities, Audit and Janitorial Supplies have been adjusted to reflect seasonal variations by using the average of the last four years as a guide. The budget amounts shown for other expense line items are annual budget amounts divided by 12.

Wage and Salaries: We are \$3,730 under budget for October. The savings are the result of Diane's position opening plus the combining of the Building Manager and Assistant Building Manager positions into one. We are also under budget YTD.

Health Insurance: We are \$3,069 under budget for October. We were overcharged in October for an employee that has transitioned to Medicare. We are under budget for 2022.

Utilities: Total utilizes (electricity, heating fuel, and water/sewer) were \$2,962 over budget for the month. YTD we are \$6,616 over budget for utilities. Part of this month's deficit is the payment for Marion County Water Drainage Fee Of \$1,500.00.

Food and Meals – Over budget for October due to the payment for the Worship Without Walls food.

Housing Allowance – With the departure of Diane this line will be down for the rest of the year.

Summary:

- Actual expenses are \$23,454 under budget YTD. YTD our actual expenses exceed our actual revenue by \$35,845. Please note how many budget lines are under budget YTD. Under budget lines show () to indicate under expense for a month. November and December are the months that an income surplus helps cover this deficit.

- October was a stronger income month. We received the second half of our largest pledge amount.
- November and December are where we should see a strong finish in income. Last year December was not a strong month.

9. Trustees – Jeff Bonner

The trustees continue working on and completing smaller tasks and projects to close the year. Steve Balko and John Hughes are cycling off of the trustees. Toby Powell and Jerry Hacker are joining the trustees in 2023.

10. BOD staffing - Orson acknowledged board members departing (Marie, Garland, and Mai. Additionally, he acknowledged new members Kathy Gifford, Dan Wegg, and Jacquelyn Blackwell. On January 18, 2023, at 5:30, Darren has scheduled a 2023 Leadership Kickoff Meeting to include the Board of Directors and Ministry Council.

11. Adjournment – 6:55

Meetings Scheduled for 2022

January 27 ✓	April 27 ✓	July 27 - Canceled	October 26 - Canceled
February 23 ✓	May 25 ✓	August 24 - In Person	Nov. 30 - In Person
March 23 ✓	June 22 ✓	September 28 - Zoom	December 21