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## Monthly Trustee Meeting Minutes

North United Methodist Church  
9 November 2022

In attendance: Jeff Bonner, Julie Eggert, Andy Hein, Sarah Galloway, Jeff Linnan, Deb Hinderliter-Lewis

Absent: Kathleen Custer, Steve Balko. Kathleen listened in via phone but didn't vote.

Jeff Bonner opened with a prayer

### September Meeting Minutes Approval: Approved

#### Church Updates

- Gathering Center (J Linnan)
  - Several people have approached Jeff L about installing blinds in the Gathering Center. It was not in the original plans or budget. John Hughes noted that if we go with the type of storm windows recently tested in Amy Sell's and Chuck Teague's offices (rooms 204 and 208), the blinds may not be needed. These windows improved climate control and sound control tremendously. John will give the contact info to Jeff L to look into the windows before we consider any window treatments. Jeff L will look into getting a quote for these types of windows for the Gathering Center.
- Furniture (K Custer, J Eggert, D Hinderliter-Lewis)-Tables and chairs requested by Darren have been ordered and may arrive before the end of the year.
- Game Room/Club Room (J Linnan)
  - Club Room: Jeff L brought carpet samples and Trustees selected carpet squares for the main area of the Club Room and laminate for the kitchen. Jeff L will request a quote and try to lock in current pricing and complete the work after the room is painted in 2023.
  - Game Room: Television needs to be purchased and hung. Jeff L would like to complete this by Thanksgiving week. Andy to assist with hanging the unit.
- Courtyard Handrail—if not required by ADA, not a priority for the Trustees at this time. Maybe put it on a "wish list" so at least there is a place holder?
- Site Plantings
  - Not much movement on this. We did receive an O&M manual from Dawn Slack that should be helpful for the future
  - Need to review "Adopt-a-plot" with Eric Galloway of the Green Team. Jeff B to talk to Eric at their next meeting.

- HVAC Items (J Linnan)
  - Still waiting for mechanical diffusers quote from Mission Mechanical. They were in looking at the control side last week.
  - Heating/cooling is all up and running for the building.
- Window Inserts (J Hughes)
  - The new windows have given Amy and Chuck's areas great improvement in climate and noise control. Window AC units could be removed.
- Bell Tower Leakage (J Hughes)
  - John plans to have roofing options on Friday (11/11). There are few options for slate, so he is hoping to have 2 quotes (Smithers and another). If Smithers can do it and can also deal with slate, we may not have to pay with "Slate specialists". Most of the area is commercial flat roof with a scupper. The scupper is what is leaking.
- Painting Quotes (J Linnan)
  - Quotes to be delayed to next year. A full quote will be requested for the full Fellowship Hall. Once these are complete, most areas will be done over the course of the last 4-5 years. Trustees approved a motion to approve a quote for the areas not to exceed \$8500.
- West Entry Step Lighting (A Hein)
  - Andy's proposal was to put round lights on the steps. It was going to be done at the same time that stone work was being completed. The stone work didn't happen, so the lighting didn't happen. Jeff L to purchase and replace the solar lighting in the interim. A more permanent solution will happen when the stone work is done.
- Updated Restroom Occupancy notifier
  - Sarah looked into options and there are styles that go on hinges, but those may not be feasible. Jeff L to investigate additional options from the door manufacturer.
- Weight of Restroom Doors
  - Jeff L has gotten complaints about the weight of the wooden entrance door into the women's restroom. Jeff L will check the closure to see if it is operating correctly, or see if the closure needs adjustment.
- Chapel Cabinets (J Linnan)-Mark Gilgallon sent in a quote from Eric Oehler to build cabinets to store candles, oil, and other items behind the organ in the Chapel. Cost is \$2800 for 2 cabinets, each 62 inches long by 34 inches high by 23.5 inches deep. Trustees voted to approve the quote as written.

## **Future Planning**

We need to get started on getting things together for the Centennial (2031). Input will be needed from all groups.

Next Meeting: December 14, 2022 (if needed)