
Monthly Trustee Meeting Minutes

North United Methodist Church
14 September 2022

Meeting held over Zoom

In Attendance: Jeff Bonner, Andy Hein, Kathleen Custer, Steve Balko, Julie Eggert, Deb Hinderliter-Lewis, Sarah Galloway, Jeff Linnan

Absent: John Hughes

July Meeting Minutes Approval-Approved

Update from Staff-Parish Relations Committee (SPRC)—Building Manager replacement

- A new job description will be developed to combine the building manager/custodian supervisor roles. Jeff L is working with Pastor Darren on this.

Church Updates

- Construction Updates
 - Furniture: Pastor Darren would like to add 2 small tables with chairs for small group conversation. The chairs will match the high-top chairs. Grafton Balko is putting together some ideas and a quote.
 - Supplies have been placed in the kitchen. A new microwave has arrived. A coffee station will be set up soon. The intended location may be too close to the thermostat so we are looking into the best way to do this.
 - A question was asked regarding adding artwork. Nothing has been decided yet.
 - The painting that used to hang over the fireplace may be valuable (~\$5000). It may be relocated to the sunken East Gathering area on the north wall. The floral pictures currently hanging there could be moved to the east hallway.
- Game Room/Club Room Updates
 - Game Room: The room has been painted and Jeff L is working on organizing and getting it set up. A Big Screen TV is coming.
 - Club Room: Most of the auction items are gone or will be gone by the end of the month. Jeff L to get quotes for replacing the floor with something durable and repairing the ceiling. Kathleen requested we also get a quote to update the kitchen.
- AV Items
 - The new iPad has not been ordered and no new installations have been done.
 - Issues with Balcony sound: Several members have complained about not being able to hear in the balcony. John Hague thinks that it has been corrected—the volume on the white speakers had been turned down and now it can be checked. The sound will be evaluated on September 18.
- Site Plantings
 - No new coordination with the Green Team. Kathleen volunteered to put together a plan for ongoing maintenance.
- HVAC Items
 - Jeff L has received 2 of 3 quotes he has requested. Mission Mechanical is going to be looking at the diffusers in the choir room. Irish Mechanical has not responded to requests for information.

- Bell Tower Leakage: John Hughes had been taking the lead on this. Andy to follow up with him. The estimate from Smither Roofing is a no-go since they will not guarantee their work for any period of time.
- Courtyard Handrail: Jeff B to look into the ADA requirements to see what needs to happen here.
- West Entry step lighting
 - For the steps, low level lighting mounted on the wall would be best. Andy feels that it would be best to loop this lighting plan together with a plan to review and possibly update all of the exterior lighting around the building. He will develop a plan. He does have a fixture ID from Irvington UMC that he thinks may work well for us.
- Painting: Quotes will be obtained for the balcony stairwells and Fellowship Hall.
- New Restrooms:
 - Someone asked about power door openers for the Mens and Womens restrooms making it easier for someone in a wheelchair to gain access. The doors are ADA compliant, and the All-Gender restroom does not have a closure making it easy to open.
 - Sarah asked about adding an occupancy notification to the stall doors. This would make it easier to know if a stall is occupied without pushing on all the stall doors. We will look into what options are available.
- Suggestion Box: Do we want to have a Trustees suggestion box to enable the congregation to submit ideas for the Centennial Celebration? The group is in favor of it but wants to include verbiage stating that just because a suggestion is made, it may not be implemented.

Next Meeting: October 12, 2022 (if needed)