
Monthly Trustee Meeting Minutes

North United Methodist Church
13 July 2022

Meeting held in person at North United Methodist Church

In Attendance: Jeff Bonner, Andy Hein, Kathleen Custer, Steve Balko, Sarah Galloway, John Hughes

Absent: Deb Hinderliter-Lewis, Julie Eggert

May Meeting Minutes Approved

John Drake provided the Trustees with our financials to date

John Drake provided the Trustees with brief descriptions of how our Endowment funds can be utilized.

The Trustees approved the setting aside of \$30,000 to pay for the future replacement of the two elevators. The initial quote to replace both elevators was approximately \$90,000. The elevators need to be replaced since the existing elevators are obsolete and no longer have parts to repair. To date, the Trustees have set aside \$60,000 for their replacement.

The Trustees will evaluate and make recommendations to John Drake about the possibility of setting aside more money for future repairs to the church. There are many items that need to be addressed for the continued maintenance of the church, in total exceeding \$1,000,000.

The Trustees also found information that there was history of adjacent businesses making a monthly donation to the church for the use of the church parking lot. The Trustees would like to gather more information and determine if this continues to be a possibility.

Update from Staff-Parish Relations Committee (SPRC)—Building Manager replacement

- No updates/communication from Trustee liaisons with the SPRC.

Church Updates

- Construction Updates (A. Hein)
 - Stentz has met their contract obligations with North, the contract with them is considered satisfied.
 - Furniture remaining balance check has been sent, expecting delivery by the end of July.
- Game Room/Club Room
 - Pastor Darren is tasking the Trustees with updating the Game Room to be essentially a second conference room, with an OWL, large screen TV, and white board.
 - Jeff Linnan presented a quote from Warrenburg Painting to paint the Game Room. This was brought up for a vote to not exceed \$1,800. The Board of Trustees approved the painting of the Game Room by Warrenburg Painting.
 - The Board of Trustees believes that the costs associated with the OWL, TV, and white board will not be part of their funds.
- AV Items
 - There seems to be an issue with finding the purchase order for the iPad that was to be used with the sound team. Jeff Linnan is going to talk with John Hague to see if this is still needed. The Trustees will locate the meeting minutes where this was approved.
- Site Plantings (J. Bonner)

- Beth Porter is back working. J. Bonner will coordinate with Green Team and Eric Galloway on the West entry.
- Trustees would like to pursue the “Adopt-a-Plot” option to see if we can gain assistance from the congregation.
- Board gave Jeff Linnan approval to have Beth Porter trim the Lilac bush on the west side of the building.
- HVAC Items:
 - Choir Room: Coordinating with the evaluation of possible HVAC providers.
 - Jeff Linnan and Andy Hein are planning on evaluating the three companies that were recommended to us from similar churches in the area.
- Window Inserts (J. Hughes)
 - Installation is complete. So far so good. Trustees to plan on adding these to the remaining windows as we are able to afford them.
- Bell Tower Leakage
 - Estimate from Smither Roofing? John Hughes does not agree with the quote. Jeff Linnan to search for another estimate or two from other roofing companies.
- Hallway Painting
 - Warrenburg Painting, LLC has completed the paintings that they were hired for. There work was great.
- Jeff Linnan to obtain a quote to add a handrail to the stairs in the courtyard that lead from the courtyard east to the hallway between the sanctuary and the education wing. There is presently a handrail on the north side of the step, but not the south side. The lack of the handrail has been brought to the attention of the Trustees as a possible liability issue.
- The Trustees will continue to look into options for lighting the steps from the west visitor parking lot to the west entry. Battery powered strip lighting was offered up as a suggestion.

Wrap-up and next meeting Information

Next Meeting: August 10, 2022 (If needed)