

Minutes
North United Methodist Church, Inc
BOARD OF DIRECTORS MEETING
August 24, 2022 * 5:30 p.m.
IN-PERSON MEETING

Members

Marie Powell, Chair
Orson Mason, Vice Chair
Troy Barker, Secretary
Jessica White, Treasurer
Eric Lekberg (LL/MC)

Jeff Bonner (Trustees)
Charles Young (Finance)
Mai Cooper (At large)
Garland Graves (SPRC)
Mary McDonald
Lyn Berkebile

Ex Officio

Darren Cushman Wood
John Drake, Finance Director

1. Roll Call - the following members were present: Marie Powell, Orson Mason, Troy Barker, Jessica White, Eric Lekberg, Jeff Bonner, and Mary McDonald. Ex Officio - Darren Cushman Wood, and John Drake. Board Members Charles Young, Garland Graves, Lyn Berkebile, and Mai Cooper were absent.
2. Opening Devotion (Darren)
Darren read from Hebrews Chapter 10.
Darren provided copies of the Fall Programming Booklet.
Darren asked board members to provide him with the names of individuals or families participating in worship online.
3. Approval of Minutes of June 22, 2022, meeting (Marie)
June 22, 2022, board meeting minutes were unanimously approved. The motion was moved by Eric and seconded by Jessica.
4. Senior Pastor Report, Land Development, and Leadership Development (Pastor Darren)
Land Development will meet with community developers in the next two weeks.
Leadership Development is working on nominations for next year to be presented at the charge conference.
Charge Conference - October 16 at 2:00 PM - Location TBD
5. Ministry Council - Eric Lekberg
The food and beverage policy has been updated and reverted to the procedure used before COVID. The council is planning for worship without walls and the Advent festival.
6. Finance – John Drake
John advised the board that the Finance Committee had updated the church’s fundraising policy.
John provided the following report.

Notes to July 2022 Financial Statements
Prepared by John Drake

Balance Sheet

Cash: \$1,177,241.69 as of July 31 compared to \$933,557.73 as of June 30. The increase in cash is from the receipt of our annual distribution from the Endowment (\$297,403.55) minus the payment of principal on the Mortgage (\$9,775), payment of (\$12,225) for furniture for the Gathering Space, and the operating loss of (\$21,000) Please note that we receive \$25,000 per month via online giving from 70 giving units. Please review the Cash Summary for July 2022 to see cash amounts by account.

Budgeted Income Statement

Income

Budgeted Amounts Explanation: The monthly budget amounts shown for Current Year Pledges and Non-Pledge Contributions have been adjusted to reflect seasonal variations by using the average of actual results over the last four years as a guide. The budget amount shown for each of the other income line items is its annual budget amount divided by 12.

Pledges: \$1,109 over budget for July. YTD the pledge income is \$19,678 more than the 2022 budget. Year to Date Pledges received in 2022 are \$13,000 more than the same time frame for 2021.

Forty Giving Units have contributed at least 100% resulting in \$75,000 in funds received ahead of schedule. Of the forty, seventeen have contributed 101% or higher.

Non-Pledge Contributions: \$1,321 over budget for July. We are \$35,276 ahead of the budget for 2022. Year-to-date non-pledge contributions are \$52,000 ahead of the same period in 2021.

Non-Discretionary Income: Transferred \$ 21,000 to cover the portion of the difference between actual income and expenses.

Expenses

Budgeted Amounts Explanation: The monthly budget amounts shown for Utilities, Audit and Janitorial Supplies have been adjusted to reflect seasonal variations by using the average of the last four years as a guide. The budget amounts shown for other expense line items are annual budget amounts divided by 12.

Wage and Salaries: We are \$4,085 over budget for July. Staff received the approved 1% bonus in July. We are under budget YTD.

Health Insurance: We are \$775 under budget for July. We are under budget for 2022.

Utilities: Total utilizes (electricity, heating fuel, and water/sewer) were \$774 over budget for the month.

Registration– Over budget for due to an incorrect assumption. Brendan assumed the amount posted to this account would be the net of expense minus income. It is easier to know true expense of an event by not netting receipts and cost of an event.

Ministry Supplies – Over budget by \$524 for July due to making the deposit for the tent for Worship Without Walls in September.

Summary:

- Total revenue is over due to pre-payments by several members of their 2022 Pledge and additional funds for non-pledge contributions
- Expenses are \$2,657 under budget YTD. We are continuing to review and work with staff on their budget lines.
- July was a month where we meet our income targets and kept expenses in line. July is one of the months that we expect expenses to exceed income.
- It is likely that August will be similar to June and July in regard to income and expenses.

7. Trustees – Jeff Bonner
Trustees had no new information to report.

8. Staff Parish Relations Committee – Darren Cushman Wood

We are advertising for two positions 1. Pastor of Care & Nature, and 2. Parish Nurse. Only one position will be filled, but this is being done to attract different individuals. The final job description can be built by possibly combining these roles.

Building Manager - SPRC has met with Jeff Linnan to consider combining his current position (Lead Custodian) and the building manager role.

9. Adjournment – 6:40

Meetings Scheduled for 2022

January 27 ✓	April 27 ✓	July 27 - Canceled	October 26 - In Person
February 23 ✓	May 25 ✓	August 24 - In Person	November 30*
March 23 ✓	June 22 ✓	September 28 - Zoom	December 21*