
Monthly Trustee Meeting Minutes

North United Methodist Church
12 January 2022

Meeting held in the Community Room (follow all NUMC COVID guidelines)

In Attendance: Jeff Bonner, Julie Eggert, John Hughes, Kathleen Custer, Andy Hein, Debbie Hinderliter-Lewis, Steve Balko, Chuck Teague

- Guests: John Drake, John Hague

Absent: Sarah Galloway

October Meeting Minutes Approval-Approved. Note: The December 2021 meeting did not have a quorum.

Election of the Board of Trustees Secretary and Chairperson

- Jeff Bonner is returning as chair. Julie Eggert returning as secretary

Financials: John Drake

- John provided a handout with our cash balances as of end of year 2021.
- We ended with a surplus of \$1943.69 that will be carried over to this year.
- John will coordinate an audit later this year. He has no concerns with where we are.
- Once we get our 2022 distribution, we will set aside \$30,000 for future elevator/roof repairs like we did for 2021

AV Updates

- John Hague gave us an update on the AV status at North
 - He felt that audio and video problems have been resolved.
 - Still working on network issues with Covi (our IT supplier). A new network box will be added near the equipment in the balcony.
 - Developing procedures for new volunteers (location of equipment, processes, etc.)
- Trustees had more discussion on AV issues after John left:
 - Issues on going regarding sound quality in the sanctuary—there were complaints about sound quality during a funeral that was held last week. Diane could not be heard from some areas of the sanctuary during Sunday's service. Sound checks need to be brought back with all speakers participating in that day's service.
 - NOTE: The output of the speakers around the sanctuary is not the same from speaker to speaker. Circle City Audio recommends that we add additional speakers rather than moving the ones we have.
 - Jeff, Andy and Chuck to talk to Darren to help to resolve some issues related to the AV system (sanctuary sound, location of equipment, accountability for who is responsible for doing what).
 - The Trustees **approved** a resolution to keep the equipment in the balcony. We would like to have a presence of personnel running the sound in the sanctuary to monitor the ongoing sound quality.

Church Updates

- First Floor Construction Updates (A. Hein/C. Teague)

- Expected completion date? Andy would like to see it done by the end of January. We do have some punch item lists, so they would need to be done a week before the end of the month to have time to complete those items.
- Furniture (K. Custer, J. Eggert, D. Hinderliter-Lewis): Prior to the meeting, Kathleen, Deb and Julie chose furniture for the parlor and conference room. Kathleen will get back with the company to order the furniture and get an invoice to Chuck. They require 40% down.
- Name change for the Parlor: Kathleen recommended the Gathering Center. Chuck will make a temporary sign to see how it goes over.
- Temporary generic restroom sign will be put up (no verbiage) for the family restroom
- The estimate for the hallway window into the Gathering Center from Stenz was way too low. We do not feel responsible for their error and do not plan to pay the excess.
- Range and dishwasher are in and will be installed soon. We are keeping the existing refrigerator.
- HVAC Items:
 - Choir Room: The use of mechanical diffusers will be able to help regulate this room, please see quote—on hold as per Andy.
- Alarm Upgrades: Fire Protection (C. Teague)
 - A new quote was received from Johnson Controls to bring the equipment up to date, add additional equipment, and repair ground faults. The quote was just over \$9000. The Trustees **approved** a motion the update at a price not to exceed \$9500.00.
- Window Inserts (J. Hughes)
 - West-facing rooms in the education wing have 1950s steel windows. To replace same for same would be exorbitant. A company in Cincinnati can replace with magnetically attached glass/aluminum in the original window frames. We could keep existing screen if we would need to open a window. They can be cleaned from the inside. John would like to test this system in Chuck Teague and Amy Sell's offices. The Trustees **approved** the amount of \$5500 to do this test.
- Temperature Issues in Education Wing—we need some updates. Chuck to bring detailed information to our next meeting.

Future Planning

- Chuck to bring in the ongoing list of projects he maintains to review at our February meeting.
- Need to get started on getting things together for Centennial in 2031. (J. Bonner)
 - Input from all groups and communities.

Next Meeting: February 9, 2022, 5:30 PM