

Minutes
North United Methodist Church
BOARD OF DIRECTORS MEETING
December 15, 2021 * 5:30 p.m.

ZOOM MEETING – see email for complete login instructions, including phone number.

Members

Marie Powell, Chair
Orson Mason, Vice Chair
Troy Barker, Secretary
Jessica White, Treasurer
Jacqueline Blackwell (LL/SPRC)
Eric Lekberg (LL/MC)

Jeff Bonner (Trustees)
Peter Chen (At large)
Charles Young (Finance)
Mai Cooper (At large)
Garland Graves (SPRC)

Ex Officio

Darren Cushman Wood
John Drake, Finance Director

1. Roll Call the following members were present: Marie Powell, Orson Mason, Troy Barker, Jessica White, Jacqueline Blackwell, Eric Lekberg, Jeff Bonner, Peter Chen, Charles Young, Darren Cushman Wood, and John Drake; Board Member Garland Graves, Mai Cooper was not present.
2. Opening Devotion (Darren)
3. Approval of Minutes of October 27, 2021, meeting (Marie)
Motion to approve the minutes made by Orson Mason, Seconded by Charles. Motion carries
4. Committee/Board/Senior Pastor Reports
 - Finance – John Drake & Charles Young – (report attached)
Charles – SPRC requested that the Finance Committee approve a new minimum wage for North and that rate would be \$15.00. The Finance Committee approved this action.

John – Finance Report provided and attached

Charles presented the 2022 Budget for informational purposes only. The board was asked to review the budget. The board will consider and potentially vote on this budget at the January 26, 2022, Board meeting.

The board asked SPRC and Finance to reevaluate the budget pool for salary increases for 2022.
 - Trustees – Jeff Bonner
The trustees met this month but didn't have a quorum so had no actions to report.

- Ministries Council – Eric Lekberg
Advent festival planning was discussed at the December meeting.
Eric indicated that the Church’s mask mandate continues to be an active agenda item for Ministries Council.

 - Leadership Development – Pastor Darren
Chairperson, please thank your team members that are cycling off their respective committees.

 - Senior Pastor/Administrative – Pastor Darren
Christmas Eve service 7:30 PM in person and live stream
December 26th one service only – 11:00 AM
Stewardship – the remaining 27 open pledging units will receive a contact from leadership and a follow-up in the second week of January.
5. New Business – Update
BSA documentation will be transmitted (FedEx) on December 16, 2021.
6. Adjournment 6:30PM

Submitted By Troy Barker, board secretary

ATTACHMENT A

Notes to November 2021 Financial Statements Prepared by John Drake

Balance Sheet

Cash: \$1,242,793.60 as of November 30th compared to \$1,379,666.91 as of October 31st. The decrease in cash is the result of a payment for renovation for \$136,063.29 and the monthly mortgage payment. Please note that we receive \$30,000 per month via on-line giving. Please review the Cash Summary for October 2021 to see cash amounts by account.

Budgeted Income Statement

Income

Budgeted Amounts Explanation: The monthly budget amounts shown for Current Year Pledges and Non-Pledge Contributions have been adjusted to reflect seasonal variations by using the average of actual results over the last three years as a guide. The budget amount shown for each of the other income line items is its annual budget amount divided by 12.

Pledges: \$1,630 over budget for November, and \$430 over budget YTD. Actual prior YTD pledge income was \$54,000 more than actual current YTD pledge income.

Non-Pledge Contributions: \$4,945 over budget for November and \$10,730 under budget YTD. Actual prior YTD (2021) non-pledge contribution income is \$9,000 more than actual current YTD pledge income. The budget amount was reduced from \$125,000 to \$80,000 to reflect the effect of not having live in-person services.

Non-Discretionary Income: This reflects the transfer of Memorial Funds to the General Funds plus reimbursements by East 10th Street. Transferred \$16,150 in November from Memorial Funds.

Expenses

Budgeted Amounts Explanation: The monthly budget amounts shown for Utilities and other expenses such as Grounds and Upkeep, Audit and Janitorial Supplies have been adjusted to reflect seasonal variations by using the average of actual results over the last three years as a guide. The budget amounts shown for other expense line items are annual budget amounts divided by 12.

Wage and Salaries: We are \$8,903 under budget for November, and \$81,919 under budget YTD. Please note that three positions are not filled: one custodian, one childcare, and the Minister of Youth and Young Adults.

Health Insurance: We are \$917 under budget for November and \$18,325 under budget YTD.

Utilities: Total utilizes (electricity, heating fuel, and water/sewer) were \$4,286 over budget for the month and \$8,656 under budget YTD. We were not auto-billed for the larger of the two electric bills.

Technology Hardware: We are over budget for the month of October since we paid the annual fee for Survey Monkey.

Postage: Two large mailing this month, Pledge Cards to all members and Giving Statements for Pledgers.

Summary:

- Total revenue was \$21,557 over budget for November and \$4,403 over budget YTD. Actual prior YTD income was \$37,000 more than actual current YTD income. Strong November on Pledges plus the transfer of Memorial Funds.
- Expenses are \$3,662 under budget for November and \$160,144 under budget YTD. Expenses for 2021 YTD are \$49,551 under 2020 YTD. We are tracking well on the expense side of the budget.
- The actual operating deficit through November was \$63,297. The budgeted deficit through November was forecasted as \$227,845.