

Minutes
North United Methodist Church
BOARD OF DIRECTORS MEETING
May 26, 2021 * 5:30 p.m.

ZOOM MEETING – see email for complete login instructions, including phone number.

Members

Marie Powell, Chair
Orson Mason, Vice Chair
Troy Barker, Secretary
Jessica White, Treasurer
Jacqueline Blackwell (LL/SPRC)
Eric Lekberg (LL/MC)

Jeff Bonner (Trustees)
Charles Young(Finance)
Garland Graves (SPRC)
Peter Chen (At large)
Mai Cooper (At large)

Ex Officio

Darren Cushman Wood
John Drake, Finance Director

1. Roll Call the following members were present: Marie Powell, Orson Mason, Troy Barker, Jessica White , Jacqueline Blackwell, Eric Lekberg, Jeff Bonner, Charles Young, Garland Graves, Peter Chen, Darren Cushman Wood, and John Drake; the following members were not present, Mai Cooper. Two guests were present – Darren Peoples and James Hamstra
2. Opening Devotion (Darren)
3. The board unanimously approved the minutes of April 28, 2021, meeting.
4. Update to Debt Covenant Proposal – Marie
The lender, National Bank of Indianapolis, has requested to update the loan terminology from a debt covenant to an asset covenant. The document was presented to a church layperson for review. Motion made accept the proposed change by Orson Mason and seconded by Jessica White. The motion passed unanimously.
5. Endowment Policy – Changes –

Proposed Changes:

P&M Endowment: Use of distributions from the P&M Endowment: Annually, the senior leadership of the church will review and bring a proposal to the Board of Directors for approval of the disbursements from the Program and Mission Endowment Funds to provide support for the ministry and mission programming of the church.

Unrestricted Bequests: Unrestricted bequests received by North Church will be used as soon as administratively practicable in the manner most needed by the church at the time of receipt. The senior leadership of the church will determine the use of each bequest and bring a proposal to the Board of Directors for approval based upon the church's needs.

The motion was made by Charles Young and seconded by Jessica White. The motion passed unanimously.

6. Committee/Board/Senior Pastor Reports

- Finance – John Drake Report Attached

**Notes to April 2021 Financial Statements
Prepared by John Drake**

Balance Sheet

Cash: \$1,435,554.23 as of April 30th compared to \$1,400,168.80 as of March 31st. Cash is overstated by 20,702 since payroll was only partly deducted in April. The \$20,702 was deducted in May 2021. Please note that we receive 30,000 per month via on-line giving. Please review the Cash Summary for April 2021 to see cash amounts by account.

Budgeted Income Statement

Income

Budgeted Amounts Explanation: The monthly budget amounts shown for Current Year Pledges and Non-Pledge Contributions have been adjusted to reflect seasonal variations by using the average of actual results over the last three years as a guide. The budget amount shown for each of the other income line items is its annual budget amount divided by 12.

Pledges: \$6,328 under budget for April, and \$5,063 over budget YTD. The donor of the \$ 6,000 on-line gift wished the funds posted to non-pledge contributions. The gap between actual and budget for April is due to that change. Actual prior YTD pledge income was \$52,000 more than actual current YTD pledge income.

Nineteen Giving Units have contributed at more than 100% or more resulting in 55,070 in funds received ahead of schedule. Of the fifteen, eight are above 100%.

Non-Pledge Contributions: \$560 under budget for April and \$12,262 under budget YTD. Actual prior YTD non-pledge contribution income was \$13,200 more than actual current YTD pledge income. The budget amount was reduced from \$125,000 to \$80,000 to reflect the effect of not having live in-person services.

Expenses

Budgeted Amounts Explanation: The monthly budget amounts shown for Utilities and other expenses such as Grounds and Upkeep, Audit and Janitorial Supplies have been adjusted to reflect seasonal variations by using the average of actual results over the last three years as a guide. The budget amounts shown for other expense line items are annual budget amounts divided by 12.

Wage and Salaries: We were \$6,103 under budget for the April, and \$26,593 under budget YTD. Please note that three positions are not filled: one custodian, one childcare, and the Pastor of Mission and Outreach.

Health Insurance: We were \$1,554 over budget for April and \$ 2,818 under budget YTD.

Utilities: Total utilities (electricity, heating fuel, and water/sewer) were \$787 over budget for the month and \$6,282 under budget YTD. Heating Fuel was \$1,282 under budget for April.

Contracted Services: \$2,638 over budget for April, and \$8,154 over budget YTD. The overage consist of \$ 3,190 for work on the flower shop and 2,505 is pre-paying the Terminix bill to get a better deal. Also, expenses that should be posted to Grounds/Upkeep are in this line until I move them in May.

Summary:

- Total revenue was \$8,006 under budget for April and \$11,086 under budget YTD. Actual prior YTD income was \$52,000 more than actual current YTD pledge income.
- Expenses were \$14,213 under budget for April and \$66,232 under budget YTD. Expenses for 2021 are 3,700 over prior year to date.

The actual operating deficit through April was \$2,278. The budgeted deficit through April for 2021 was forecasted as \$57,484.

- Trustees – Jeff Bonner
The trustees met in May.
Construction continues to progress smoothly with completion in August 2021. This contractor may be looking at the step lighting.
The trustees approved some audio-visual upgrades.
Jeff advised the board and leadership development that he will cycle off the Trustees this year.

- Ministries Council – Eric Lekberg
Ministry Council did not meet in May 2021.
- Staff Parish Relations Committee – Garland Graves
It was announced on Sunday that the conference had appointed Sunil Kotian to North UMC.
The search for the replacement Youth Pastor position is currently active; the job description is now being reviewed.
SPRC is currently doing a clergy assessment. This is a new form used by the conference. It is due to the conference by June 1, 2021. This assessment process is different than the church's performance reviews that are conducted. This is a report that evaluates the church from a statistical perspective. In addition, the assessment scores the pastor's professional and spiritual health.
- Leadership Development – Pastor Darren
Leadership Development will be meeting regarding an additional lay delegate that goes along with Sunil's appointment. The Leadership Development team will also be evaluating open lay positions for next year.
Maria indicated that she would be inviting a different staff person to join the board for an update and conversation each quarter.
- Senior Pastor/Administrative – Pastor Darren
In June, we will begin inviting individuals to live worship with RSVP.
In July, both services will be opened to live worship without RSVP.

7. Meeting adjourned, and at 6:31 PM

8. Executive Session (if requested) See [January 2015 minutes](#), page 6, item 7.

Meetings Scheduled for 2021

January 27	April 28	July 28	October 27
February 24	May 26	August 25	November 24
March 24	June 23	September 22	December 22