

**Minutes**  
**North United Methodist Church**  
**BOARD OF DIRECTORS MEETING**  
**April 28, 2021 \* 5:30 p.m.**  
**ZOOM MEETING**

***Members***

Marie Powell, Chair  
Orson Mason, Vice Chair  
Troy Barker, Secretary  
Jessica White, Treasurer  
Jacqueline Blackwell (LL)  
Eric Lekberg (LL/MC)

Jeff Bonner (Trustees)  
Peter Chen (At large)  
Charles Young(Finance)  
Mai Cooper (At large)  
Garland Graves (SPRC)

***Ex Officio***

Darren Cushman Wood  
John Drake, Finance Director

1. Roll Call the following members were present: Marie Powel, Orson Mason, Troy Barker, Jacqueline Blackwell, Eric Lekberg, Jeff Bonner, Charles Young, Garland Graves, Darren Cushman Wood, and John Drake. The following members were not present Jessica White, Peter Chen, Mai Cooper.
2. Opening Devotion (Darren)
3. The board unanimously approved the minutes of the March 24<sup>th</sup>, 2021, meeting.
4. Endowment Committee Update –
  - Endowmnt Policy
    - The endowment committee consists of Tom Welch (chair), Marie Powell, Bob Sachs, Todd Daniels Howell, Vic Childers, and Darren Cushman Wood. The committee reviewed the endowment policy and recommended the attached changes. The endowment committee additionally advised that the committee would be recommending additional recommendations in the near future.
    - Orson Mason made the motion to accept and approved the recommendations provided by the endowment committee. Troy Barker seconded the motion. The motion passed unanimously.
    - The board further directed the Endowment Committee to provide a proposed policy to update changes to the finance policy to include guidance and structure regarding PMO endowments and bequests. The board affirmed this further direction.
    - Copies of the proposed changes and approved changes are provided at the end of the minutes.

A motion was made from the endowment committee that recommended that a 4% distribution less the parsonage fund distributions (\$5,856.62) occur for 2020. A memo will be distributed to the appropriate ministry teams and committees advising them of the distribution. The motion was seconded by Troy Barker and unanimously approved by the board.

## 5. Committee/Board/Senior Pastor Reports

- Finance – John Drake & Charles Young
  - Charles advised the board that the church received a contribution from a non-member that was not pledged. The Finance Committee elected to post the receipt to church operation revenue.
  - Auditors have been on site and have completed their review. This year they did a review instead of an audit.

### **Submitted Report / Notes Prepared by John Drake March 2021 Financial Statements**

#### **Balance Sheet**

**Cash:** \$1,400,168.80 as of March 31st compared to \$1,382,531.58 as of February 28th. Please note that we receive 30,000 per month via on-line giving. Please review the Cash Summary for March 2021 to see cash amounts by account.

#### **Budgeted Income Statement**

##### **Income**

**Budgeted Amounts Explanation:** The monthly budget amounts shown for Current Year Pledges and Non-Pledge Contributions have been adjusted to reflect seasonal variations by using the average of actual results over the last three years as a guide. The budget amount shown for each of the other income line items is its annual budget amount divided by 12.

**Pledges:** \$14,361 over budget for March, and \$11,531 over budget YTD. Actual prior YTD pledge income was \$28,000 more than actual current YTD pledge income. This difference represents the one donor who gave a significant gift on-line last year earlier than normal for them.

**Fifteen Giving Units have contributed at more than 100% or more resulting in 34,070 in funds received ahead of schedule. Of the fifteen, seven are above 100%.**

**Non-Pledge Contributions:** \$1,315 under budget for March and \$5,700 under budget YTD. Actual prior YTD non-pledge contribution income was \$8,600 more than actual current YTD pledge income. The budget amount was reduced from \$125,000 to \$80,000 to reflect the effect of not having live in-person services.

## **Expenses**

**Budgeted Amounts Explanation:** The monthly budget amounts shown for Utilities and other expenses such as Grounds and Upkeep, Audit and Janitorial Supplies have been adjusted to reflect seasonal variations by using the average of actual results over the last three years as a guide. The budget amounts shown for other expense line items are annual budget amounts divided by 12.

**Wage and Salaries:** We were \$8,451 under budget for the March, and \$20,490 under budget YTD. Please note that three positions are not filled: one custodian, one childcare, and the Pastor of Mission and Outreach.

**Health Insurance:** We were \$5,452 over budget for March and \$ 1,263 under budget YTD. As I predicted it did not take Anthem long to figure out we did not pay an amount twice. The over budget for March reflects them billing North correctly.

**Utilities:** Total utilities (electricity, heating fuel, and water/sewer) were \$3,962 over budget for the month and \$7,071 under budget YTD. Water/Sewer was \$373 under budget for March.

**Contracted Services:** \$1,393 over budget for February, and \$5,516 over budget YTD. \$ 3,190 of this amount was for work on the flower shop to reduce weeds, paint the building etc. Cost of being a good neighbor.

## **Summary:**

- Total revenue was \$11,936 over budget for March and \$2,920 over budget YTD.
- Expenses were \$8,034 under budget for March and \$52,079 under budget YTD.
- The actual operating deficit through March was \$1,737. The budgeted deficit through March for 2021 was forecasted as \$56,737.

- Trustees – Jeff Bonner
  - The trustees have been meeting in person at the church.
  - The trustees are beginning to earmark funds to be reserved for future elevator and roof repairs.
  - Restroom/Parlor renovations – plans provided in advance. The board was allowed to review the plans and had no objections to the current plans.
  - It was suggested that increased messaging be provided regarding our ability to accomplish these particularly important projects without asking the congregation for additional giving.
  
- Ministries Council – Eric Lekberg
  - Ministry Council did not meet and has no report. The next planned meeting is June.
  
- Staff Parish Relations Committee – Garland Graves
  - Staff Parish met with and interviewed XXX for the open Mission and Outreach position. The SPRC agreed to hire him as a staff member. Subsequently, the District Superintendent, Alisia Albright, asked North to allow the position to be an appointed position. The announcement will be public on May 8th, and he will be in place on June 1st.
  - SPRC has established a search committee for the replacement of the Youth Pastor. Darren is working with SPRC to further define the position.
  - SPRC is currently conducting its standard review of the Senior Pastor as required by the Conference.
  
- Land Development – Pastor Darren
  - No new developments with Land Development.
  
- Leadership Development – Pastor Darren
  - Leadership Development will meet soon to elect an additional delegate to annual conference.
  
- Senior Pastor/Administrative – Pastor Darren
  - Darren provided the update that we are tentatively planning to resume traditional 11:00 services on July 6th. Pre-registration would not be required. This decision is pending district five (5) weekly case levels decreasing and CDC guidance.
  - East 10th Street. Darren has been consulting with XXX. The next step is forming an advisory team assist and further understanding the demographics

of the East 10th Street neighborhood. The long-term thought is the East 10th Street location would be considered a satellite congregation of North with emphasis on inclusion. The working committee currently consists of Darrent Cushman Wood and Troy Barker and other individuals are being considered and announced later. Suggestions for additional individuals are welcome. Please provide those names to Darren and Troy. Please keep this new ministry in your prayers.

6. Other Business

7. Adjournment

8. Executive Session (if requested) See [January 2015 minutes](#), page 6, item 7.

**Meetings Scheduled for 2021**

January 27	April 28	July 28	October 27
February 24	May 26	August 25	November 24
March 24	June 23	September 22	December 22