
Monthly Trustee Meeting Minutes

North United Methodist Church
07 July 2021

In Attendance:

- Jeff Bonner, Julie Eggert, John Hughes, Kathleen Custer, Andy Hein, Debbie Hinderliter-Lewis, Chuck Teague
- Absent: Sarah Galloway, Steve Balko
- Guest: John Hague

May Meeting Minutes approved

Special Meeting

- HVAC Items:
 - Parlor: In order to better regulate the temperature in the room, proposal is to remove the three existing units on the east wall and add new units to the “cloud”. Reuse one of the units removed for Pastor Darren’s office. Extra cost of approximately \$35k. About \$25K goes to Irish. The rest goes toward renovation contractors. Andy would like to increase the project budget for these items rather than eat into the contingency (this would practically wipe out the contingency). This will be written as a change order and processed. Trustees approved the increase to the budget.
 - Choir Room: The use of mechanical diffusers will be able to help regulate this room. Andy and Irish determined that the duct work was closed off when the chapel was built. The diffusers will regulate both areas. Trustees approved not more than \$6500 to be spent to address this issue.
- AV Items (John Hague)
 - Sunday’s (July 4) issues:
 - There were issues with connections, choir monitor, etc. Not sure if Sunday’s problems were due to issues that occurred between 8:30 and 11 or between last week’s service to this week.
 - John believes that the new equipment will improve things.
 - We will have more live monitoring. New equipment will have more settings available to the team.
 - Chuck to forward history of the sound system to John and Trustees
 - Trustees would like to see training for the AV team when we get the new equipment. We would like Circle City Audio (CCA) to be available to train and consult, not just install and walk away.
 - New sound board which includes input/output boxes
 - New UPS systems are also being purchased to connect everything and to help identify all wiring and cables to keep things organized. Battery backups will also be included to protect against surges or return to power “flashes” after outages.
 - Would also like to have a lockable cover once all equipment is in place.
 - Gray speakers in the sanctuary to be removed and repurposed. White speakers need to be elevated for better sound quality throughout the sanctuary.
 - John Hague would like to expand the team once all equipment is in, including training.
 - John Hague is pleased to see that the church leadership is interested in using equipment in other areas of the church. Could be a revenue generator if we could provide live-streaming

services for meetings scheduled by outside groups. He would like to be involved with this expansion of use.

- The AV team is also requesting direct Ethernet cables in order to better connect microphones in the new conference room. Need placement opposite from where we would place the flat screen/projector.
- Alarm Upgrade (C. Teague):
 - Eliminating some current on-site equipment, adding unlocking button at front desk with a camera to provide a visual to the door, \$5,100 quote from Circle City Security. This will be a new vendor for us. Current vendor is not resident in Indiana—service providers must travel from Ohio. Trustees moved and approved this spending.
- Sign Landscaping:
 - Stones are still on order. Should take less than a week to install once they arrive. The grounds have been prepared to move the stones to the sign area without damaging the grass.
- Parlor/Restroom Renovation:
 - Kathleen and Julie have trustee's full approval on what they decide on colors/decor
 - A small group is convening with Jim McQuiston on July 13 to make selections.
 - Andy learned that Darren does not want the parlor used for meetings. He sees it as a gathering area, or an area used for informal meetings. He sees the Chapel to be used for funeral visitations instead of the parlor.
 - Project completion is slated for October—we lost time due to needed asbestos mitigation
- Community Room Restrooms:
 - With these restrooms being utilized more often as of late, they need to be “prettied” up a bit, including adding shelves. Chuck will take care of it.
- Balcony Organ:
 - Leathering is showing wear and needs to be replaced. Chuck to add to list of upcoming expenses.

Wrap-up and next meeting Information

Next Meeting: August 11, 2021