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## Monthly Trustee Meeting Minutes

North United Methodist Church  
12 May 2021

### In Attendance:

- Jeff Bonner, Julie Eggert, John Hughes, Kathleen Custer, Andy Hein, Steve Balko, Sarah Gal-  
loway, Chuck Teague
- Absent: Debbie Hinderliter Lewis
- Guests: Jeff Linnan

### April Meeting Minutes approval—Approved

### Projects for 2021

- Parlor/Restroom/Conference Rooms
  - Toilets have been removed and areas capped. No big issues with water—some areas cannot be totally shut off. These will be fixed soon.
  - Electrical work has started, remaining work groups will begin Friday
  - Planning to save wood molding, doors, etc. and will be re-used if possible.
  - Lighting fixtures, furniture, pictures, mirrors, etc. are being stored for possible re-use.
  - Need to begin selecting colors and furnishings by June 1. Those interested are Kathleen, Julie, Debbie and Sarah. Steve will ask Grafton if she would like to be involved. Andy will find out from Jim McQuiston the process/timing for selecting colors and furnishings and Julie will coordinate from there. POST-MEETING NOTE: Andy spoke with Jim and his intent is to present the Trustees with a single choice for our approval. Andy requested that we be given plenty of time to review it.
  - Need to decide where/how to replace bulletin boards that were removed from the hallway outside the parlor. Our internal paint crew will prep and paint the walls before re-hanging the boards.
  - Trustees will plan a day near the end of the project for congregation members to make a donation or bid on remaining unused items.
    - Habitat for Humanity will take items that they can repurpose that aren't re-used or taken/purchased by congregation members. Remaining items will be disposed of.
- Pastor Darren's Office and surrounding area painting will be finished this week.
- Sanctuary AV system (Jeff Linnan)
  - Quotes received for live-streaming between chapel and balcony, a new Allen & Heath digital mixing board, cable installation, and labor. There is backlog on ordering equipment. Installation will not start until June
  - The quote breakdown:
    - Circle City Audio: \$12,018.18, includes mixing board at \$3900.00
    - COVI-Cable Install: \$2874.00
  - Trustees moved, seconded and approved the quote, not to exceed \$17,000.
- Elevators—Funds have been allocated for 2021 (\$30,000)

### Looking Forward

- After Restroom construction, repair/replace the carpeting in the Education wing?

- Trustees plan to look at the carpet after the construction is done. We still have a good stock of replacement carpet tile and will not consider full replacement or new style of flooring until it is gone.
- Wall Painting/repair schedule—will evaluate later
- Is anyone interested in being the Chair of the Trustees?
  - Jeff is timing out after this year, and will mentor someone if interested.

### **Landscape Crew**

- Courtyard needs maintenance. Andy to speak with Eric Oehler
- General grounds
  - Still need to complete the inventory—Jeff will work on this at the plant exchange
  - Green Team has been coordinating
  - Phil Coons and Liz Bowman cleaned up the roses and removed some English Ivy.
- Site Mulching—Youth group or Circle City Landscaping?
  - Youth Group may be difficult to coordinate since we currently don't have a Youth Coordinator. Also tough since they have been meeting remotely with scant participation.
  - Chuck to check with Circle City Landscaping for a quote
- Signage Update from Kathleen Custer
  - Waiting for Beth's assistant to finish her school bus driving job to begin work. Date to be determined
  - Funds have been requested and will be allocated. Prices have gone up since original quotes.
  - Hoping for project to be finished by our next meeting. **POST-MEETING NOTE:** As with most construction supplies, there is a three-week lead time on the Rivercrest stone for the sign. It may not be completed by our next meeting but the wall foundation preparation will be started.

### **Wrap-up and next meeting Information**

**Next Meeting:** June 9, 2021, Not planning on meeting in July, Jeff Bonner-Vacation