

Minutes
North United Methodist Church
BOARD OF DIRECTORS MEETING
February 24, 2021 * 5:30 p.m.

ZOOM MEETING – see email for complete login instructions, including phone number.

Members

Marie Powell, Chair
Orson Mason, Vice Chair
Troy Barker, Secretary
Jessica White, Treasurer
Jacqueline Blackwell (LL)
Eric Lekberg (LL/MC)

Jeff Bonner (Trustees)
Peter Chen (At large)
Charles Young(Finance)
Mai Cooper (At large)
Garland Graves (SPRC)

Ex Officio

Darren Cushman Wood
John Drake, Finance Director

1. Darren Cushman Wood opened the meeting in prayer.
2. Roll call was taken. The following members were present: Marie Powell, Orson Mason, Troy Barker, Jessica White, Jacqueline Blackwell, Eric Lekberg, Jeff Bonner, and Charles Young. The following Ex Officio individuals were present: Darren Cushman Wood, John Drake. Members not present were Mia Cooper, Peter Chen, Garland Graves.
3. Minutes from January 27, 2021, were unanimously approved.

Committee/Board/Senior Pastor Reports

4. Finance Committee -
The finance committee will be preparing instructions to communicate through the online giving portal to better inform the donor of the fees related to their ability to provide an additional donation to cover the credit card processing fees.

January 2021 Financial Statements
Notes Prepared by John Drake

Balance Sheet

Cash: \$1,018,377.10 as of January 31st compared to \$870,386.48 as of December 31st. Please note that we receive 30,000 per month via on-line giving. Please review the Cash Summary for January 2021 to see cash amounts by account. We received an unrestricted bequest for \$152,600 in January.

Budgeted Income Statement

Income

Budgeted Amounts Explanation: The monthly budget amounts shown for Current Year Pledges and Non-Pledge Contributions have been adjusted to reflect seasonal variations by using the average of actual results over the last three years as a guide. The budget amount shown for each of the other income line items is its annual budget amount divided by 12.

Pledges: \$10,048 under budget for January. We will have three stock gifts in February.

Non-Pledge Contributions: \$2,243 under budget for January. The budget amount was reduced from 125,000 to 80,000 to reflect the effect of not having live in-person services.

Expenses

Budgeted Amounts Explanation: The monthly budget amounts shown for Utilities and other expenses such as Grounds and Upkeep, Audit and Janitorial Supplies have been adjusted to reflect seasonal variations by using the average of actual results over the last three years as a guide. The budget amounts shown for other expense line items are annual budget amounts divided by 12.

Wage and Salaries: We were \$4,461 under budget for the January. Please note that three positions are not filled: one custodian, one childcare, and the Pastor of Mission and Outreach.

Health Insurance: Due to the lack of a Mission & Outreach Pastor we will be under on this expense until the position is filled.

Utilities: Total utilities (electricity, heating fuel, and water/sewer) were \$5,057 under budget for the month. Water/Sewer was \$369 under budget for January. Electricity was \$5,000 under budget for January. IPL is now set up as automatic payment. We used the credit balance from the December overpayment to pay the January bill.

Building/Equipment Repairs: \$2,718 over budget for January. This is due to the Organ being tuned. Also a repair to the roof for \$1,825 is included this month.

Contracted Services: \$4,453 over budget for January. \$ 2,225 of this amount was for work on the flower shop to reduce weeds etc.

Banking Expense – This line is \$ 779 over budget due to the large amounts given in December to non-pledge giving. This deposits actually posted to our bank account in January and the fee is charged that month.

Summary:

- Total revenue was \$13,120 under budget for January.
- Expenses were \$5,398 under budget for January. The decrease in expenses for January are the result of staff attention to detail in regards to the budget.
- The actual operating deficit through January was \$40,056. The deficit is in part due to the lack of the three stock gifts that will be present in February versus January.

Balance Sheet

Cash: \$1,382,531.58 as of February 28th compared to \$1,018,377.10 as of January 31st. Please note that we receive 30,000 per month via online giving. Please review the Cash Summary for January 2021 to see cash amounts by account. We received the Endowment Distribution for 2017. It was authorized by the Board in 2017 and never withdrawn.

Budgeted Income Statement

Income

Budgeted Amounts Explanation: The monthly budget amounts shown for Current Year Pledges and Non-Pledge Contributions have been adjusted to reflect seasonal variations by using the average of actual results over the last three years as a guide. The budget amount shown for each of the other income line items is its annual budget amount divided by 12.

Pledges: \$5,016 over budget for February, and \$5,032 under budget YTD. We have one stock gift still outstanding.

Non-Pledge Contributions: \$1,938 under budget for February. The budget amount was reduced from \$125,000 to \$80,000 to reflect the effect of not having live in-person services.

Expenses

Budgeted Amounts Explanation: The monthly budget amounts shown for Utilities and other expenses such as Grounds and Upkeep, Audit, and Janitorial Supplies have been adjusted to reflect seasonal variations by using the average of actual results over the last three years as a guide. The budget amounts shown for other expense line items are annual budget amounts divided by 12.

Wage and Salaries: We were \$7,378 under budget for February and \$12,039 under budget YTD. Please note that three positions are not filled: one custodian, one childcare, and the Pastor of Mission and Outreach.

Health Insurance: Due to the lack of a Mission & Outreach Pastor, we will be under on this expense until the position is filled. We are under budget since Anthem gave us credit for two payments. The result is that we do not owe for February.

Utilities: Total utilities (electricity, heating fuel, and water/sewer) were \$5,373 under budget for the month. Water/Sewer was \$373 under budget for February. Electricity was \$5,000 under budget for February. IPL is now set up as an automatic payment. We have used the credit balance from the December overpayment to pay the January and February bills.

Contracted Services: \$330 under budget for February, and \$4,124. \$ 3,190 of this amount was for work on the flower shop to reduce weeds etc.

5. Trustees – Jeff Bonner

The Trustees did not meet in the month of February. Regarding the Restroom, Parlor, and Conference Room, updates/renovations, the trustees are moving forward with contractor selection and budget. The anticipated start date is shortly after Easter.

The Green Team met with Ray Wilson with Thriving Faith Community. Thriving Faith Community, also known as Hoosier Interfaith Power & Light. The Thriving Faith Communities Initiative invites Indiana congregations to join in support of the Thrive Indianapolis Plan by committing to reduce energy consumption by at least 25 percent over the next three years and to encourage their congregants to do the same.

The Board did not object to moving forward with the organization but asked for further review of their diversity and inclusion perspective.

6. Ministries Council – Eric Lekberg

Ministries Council did meet in February. The council planned for Palm Sunday. The council reconfirmed our commitment to the Black Lives Matter Banner on display.

7. Staff Parish Relations Committee – Darren Cushman Wood
SPRC is evaluating the church's pay scales in light of what a living wage is in Indianapolis. No changes were made, but they will continue to monitor.

8. Senior Pastor/Administrative – Pastor Darren
East 10th Street-
Darren provided an update on our partnership with East 10th Street.
Staff – Sunil Kotian is currently an intern staff member at East 10th Street and paid by North through North's Intern Fund. John Hay is on North's Payroll but is actually paid for (reimbursed) to North by East 10th Street. Darren is exploring options for a new church start for East 10th Street. Darren has begun engagement and conversation with ZAO MKE Church, 2319 East Kenwood Boulevard, Milwaukee, WI 53211 <https://www.zaomke.org/>

Orson Mason inquired about Sunil Kotian and his employment status, and a possible extension of time given longer-term employment. This will be discussed further with Garland and SPRC.

On Sunday, February 21, 2021, North opened its 8:30 service for live worship. Reservations are required in advance.

Darren continues to evaluate the reopening of the 11:00 service. Darren believes accessibility of a vaccine is crucial to reopening of 11:00 service without reservations.

Listed is the two-week average of new COVID-19 cases for Indiana District 5.
Jan 4 – 1432, Jan 11 – 1632, Jan 18 – 1059, Jan 25 – 832, Feb 1 – 611, Feb 8 – 465, Feb 15 - 327

Darren has been in contact with the Indiana Immunization Coalition offering North as a vaccination site. Darren has an existing relationship with the Indiana Immunization Coalition, as they provided flu shots at Bread and Bowl in the fall.

9. Adjournment

10. Executive Session (if requested) See [January 2015 minutes](#), page 6, item 7.

Meetings Scheduled for 2021

January 27	April 28	July 28	October 27
February 24	May 26	August 25	November 24
March 24	June 23	September 22	December 22