
Monthly Trustee Meeting Minutes

North United Methodist Church
12 August 2020

Zoom Attendees: Jeff Bonner, Chuck Teague, Kathleen Custer, Julie Eggert, Steve Balko, John Hughes, Michael Schweiss, Marcia Dyrud-Case, Andy Hein

Absent: N/A

Reflection/Prayer

Review and approval of 13 May 2020 Minutes – Approved

Project Updates from Chuck Teague

- HVAC
 - Replacing five of the electrical actuators – Currently three of the five completed
 - Currently working half and half – electrical/pneumatic
 - Ran into some issues with valves leaking on the cooling side
 - Irish came in and shutoff both sides of the system
 - Both the heating and cooling control valves need to be replaced
 - We could split the project in half do one now and one later
 - Move project for replacement until Mid/Late September so that cooling isn't needed as much
 - Vote to approve replacement of both valves at a price Not to Exceed \$10,000 - PASSED
- Refurbish 38th Street Signage
 - Landscaping plan still needed
 - Mostly all positive comments on new sign
 - Hard wind broke one of the flag holders at the weld point – Chuck in contact with vendor to repair
 - Jeff will focus on getting his landscape architect to design plan around sign
- Memorial Garden (courtyard)
 - Needs help with weeds and bushes being overgrown
 - Chuck proposed buying a push mower to maintain
 - Green Team needs to be contacted to assist with maintaining
- Tile and paint community room hallway
 - Floor crack repair – Caulking the crack / cement patch would be a short-term solution until contractors will be there for the bathrooms
 - Would be beneficial to see if there is more settling
 - John to complete the work
 - Painting and refreshing the hallway agreed upon during this time when church is empty
- Playground Equipment Removal
 - Still needs some invasive species removed
 - Honeysuckle is coming back
 - Area has been used lately for social distancing meetings
- Parlor/Restroom/Conference Rooms (Jeff Bonner)
 - Awaiting an email from Jim McQ for an update, will follow up again
- Alarm System
 - Update on proposal to integrate access and camera systems

- Project is underway, company came in Wednesday 8/12/20. Should be here until next week completing the project.
- West Entry Step Lighting and LED Updates (Andy Hein)
 - West Entry Step Lighting - Project may be use low voltage from the current lights to expand the lighting on the West Entry steps
 - LED Updates – Vendor Energy Harness has initiated upgrade. Announcement in weekly North Church newsletter communicated.
- Access Control – Next major project is to integrate all systems into one
 - Lock system company is not local and appointments are needed and they travel
 - Andy and Chuck working through reviewing all the options
- Interior/Exterior Wall Repair
 - Update on quotes – WJE quoted \$53,000 for the Investigation Report
 - John recommends walking the building with the previous report and prioritize the repairs
 - Everyone agrees this should be a Centennial Project with a Capital Improvement drive to raise funds
 - This will be an ongoing project over many years
 - Interior wall contractor to be contacted about refacing the walls in the sanctuary
 - Trustees walk around the building to be scheduled – tentative date 09/09/2020
- Parking lot repair and restriping
 - A section of the parking lot is coming apart on the West Side – Chuck has contacted the company and they are coming out Thursday 8/13/20
 - Smaller holes in the NE parking lot were not repaired, which was not part of the parking lot repair work scope.
- Sanctuary Audio/Visual
 - Update on new camera and sound – Not discussed at meeting

Tuesday Crew

- Bell Tower leakage – Still noted and will get to
- Gutters and downspout maintenance
 - Trying to get a quote on repairing the building gutters and downspouts
 - Lots of contractors are very busy

Next Meeting: September 09, 2020

- Chuck may send email approval for the interior wall repair so that we can focus on our walk around at the September meeting

No meetings were held in June or July due to Covid-19 restrictions and no Trustee business being urgent.