

## Monthly Trustee Meeting Minutes

North United Methodist Church

January 8, 2020

- **In attendance:** Jeff Bonner, Andy Hein, Chuck Teague, Kathleen Custer, Julie Eggert, Steve Balko, Jeffrey Perkins, Marcia Dyrud-Case, Mike Schweiss
- **Absent:** John Hughes
  
- **Reflection/Prayer:** Jeff Bonner
  
- **Review and approval of 10 December 2019 Minutes:** Approved
  
- **Introductions, New and Old Members:** Welcome Jeffrey Perkins and Steve Balko
  
- **Installation of Officers:** Jeff Bonner was re-elected as Chair. Vice-Chair will be appointed by proxy as needed. Julie Eggert to continue as Secretary.
  
- **Project Updates**
  - HVAC
    - Pastor and Office Manager HVAC system upgrade – Open Item. Jeff Bonner to meet with Pastor Darren to discuss.
    - Irish coming in to do failure mode test to make sure it kicks over to a back up

### Refurbish 38th Street Signage

- Target Completion – 2020
- We still need to sign off on the final drawings from Greenfield Signs. We will work to get those approved as soon as possible.
- Permitting – Awaiting Administration Approval from City of Indianapolis.
- Tree and brush removal quotes have been received (Circle City Outdoors and Indiana Strong)

### Exterior Masonry Repair/Interior Wall Repair

- Warrenburg Painting LLC – Setup job to paint Southwest Stairwell. Quoted to do a European Masonry repair to match the 1931 style. Lowest quote is \$12,500 to go from Darren's office to the basement. Additional \$2800 to paint after the repair. Much of the cost may be due to the extensive scaffolding required in this area.
- After viewing the area, Trustees would like to work with a company that would help us understand the cause of the peeling and how long repairs will last. This way, we can understand how often we would need to do remediation and be able to budget and schedule the work. Chuck will circle back and check with Broadway UMC to see who they worked with for their renovation and check with other vendors for quotes and possible causes of the peeling and duration of potential restoration. Chuck will re-visit having Arsee come back for further

consultation. We are also considering having Warrenbug do a test area in the sanctuary that would not require scaffolding.

- Water Leakage in Bell Tower—See photos in Chuck’s PowerPoint. A drain has become disconnected and needs repair. Leads to puddling of water on roof of the attic above Darren’s office and moisture in the walls. There may also be a membrane split since the water is puddling. First step is to repair the drain, then repair the membranes. NOTE: Most likely the cause of the extensive peeling in the Southwest Stairwell.

#### Access Control (Alarm System/Doors/Safety)

- Working with Interface Alarm Systems to Integrate Door Access System and Cameras

#### Parlor/ Restroom/Conference Room Remodel

- Circle Design Group –MEP Design Discussion with Architect. No new information. Jeff B to send prior info to our new members to help get them up to speed on this project.

#### Lighting—Replacement LED project and West Entrance

- West Entrance Stair Lighting: Evaluating ornamental solar LED Lighting. We can’t go through the roof without digging into the concrete and columns. No access due to solid masonry and steel. New post lights are expensive (>\$10,000). We may put lights at ground level (low voltage lighting)
- LED Upgrade for Sanctuary Down Lighting: Bulbs have been received for evaluation. New lights have been installed in the balcony.

#### Library Multi-media Update

Teleconferencing Capability Installed. We have only one phone—do we need to purchase another in case 2 meetings are going on at once? Need to check to see how often this is an issue before we spend \$\$

ADA Parking Spaces (Maybe this should be “Priority Parking”?)—no further action

#### • **New Projects (2020)**

Sanctuary Sound System: Staff decided to form a media team. Additional volunteers needed to run lights and sound (we currently have only 2 regular volunteers). System needs to be evaluated and/or returned to full operation, with a few more people that understand it. No one is leading this—too many people involved. Tiffany Williams is leading this from the pastoral staff. Andy H is a member of this team. Circle City Sound may need to come in and re-establish the baseline so that if it gets changed, it can easily be re-set. Would like to check to see if we could hire a professional to run light/sound for “Big” events like Christmas Eve, Easter, Stewardship, etc.

## Tuesday Crew Projects

Project Title	Assigned	Completion Date	Note
Tile Associate Pastor's Office	J. Hughes		2020 Project
Motion Detectors on restroom lights			2020 Project
Playground Equipment Removal	J Hughes	Completed	Still needs some invasive species removed
Outside light on sign board	A Hein	Awaiting new sign	
Tile and paint community room hallway	J Hughes	Tiling Completed	
Replace Outside Light Sensor for Chapel	A Hein	Completed	
Bulletin Board for Community Room	J Hughes		Approved – Support Mission & Outreach Ministry

**NEXT MEETING: February 12, 2020**

John Drake (Treasurer) to attend and discuss the budget