

Monthly Trustee Meeting Minutes

North United Methodist Church
10 December 2019

In Attendance: Jeff Bonner, Chuck Teague, Andy Hein, John Hughes, Michael Schweiss, Marcia Dyrud-Case, Kathleen Custer, Doug Russell

Absent: Doshia Stewart, Julie Eggert

Reflection / Prayer

Review and approval of 13 November 2019 Minutes: Approved

Project Updates from Chuck Teague

- HVAC – Irish Meeting
 - Control System Upgrade – Installation complete
 - Building set point 69 – 72 F (Target 71 F)
 - Working Punch List of Outstanding Items
 - In monitoring phase now for winter
 - Will bring in Irish in Jan. to run failure tests
- Refurbish 38th Street Signage
 - Target Completion – 2020
 - Permitting – Awaiting Administration Approval from City of Indianapolis
 - Waiting on tree and brush removal based on availability (Circle City Outdoors and Indiana Strong) Three trees, one bush, all scrubs, and some stumps removed.
- Tile and paint community room hallway
 - John Hughes – Started on Friday 12/06. Hallway stripped to bare floor. Cold joint at the lobby / hallway door way. Expansion joint planned to be installed. High spot removed. South side concrete may be thinner than the north side of the hallway based on rebar seen on north side. Tiling will be complete W.E. 12/14. Painting and wallpaper repair will be completed after Christmas.
- Playground Equipment Removal – Done. Invasive ground cover still needs removed on the south side where fence was. Possibly to be done by Jeff Bonner when weather permits.
- Parlor/Restroom/Conference Rooms (Kathleen Custer)
 - Exchanging emails with Jim M. and he's lighting fires to complete the necessary steps to provide a full MEP. Circle City Designs onsite week of 16 December.
 - Floor drains recommended in all the bathrooms. Also, recommending wall hung toilets in all the bathrooms in order to keep the full floor easier to clean.
- Library multi-media updates – Should be able to pull a connection into the room for full telecommunication possibilities. Chuck to have Covey install line.
- Alarm System – Everything is up and running. Everyone who needs codes has codes. Will continue to stay with existing company for now.

- West Entry Step Lighting – Chuck purchasing small LEDs for luminaries' bags on stairs for Christmas Eve. Chuck also looking into solar lighting / timer light short term solution.
- Door Locks/Safety – New door installed on Southeast entrance
- Interior/Exterior Wall Repair – Warrenburg Painting LLC scheduled for after Christmas
- LED Lighting – Company switched sales person (Edge LED Lighting) and have not returned phone calls
- ADA Parking Spaces – Looking into sidewalk solutions around the grassy areas near Handicap spaces

New Projects

- Glass bulletin boards requested by Associate Pastor to be installed in community room with lockable doors. Requesting six-foot-wide boards to be shared by Bread and Bowl for menus. Motion to allow purchase and install. PASSED
- Water leakage at southwest corner under bell tower leading up to storage room / organ chamber.

AOB

Water quality in church. All new pipes installed during renovation. City monitors the water quality. Chuck will run a test but no lead pipes are known in the building.

Wrap-up and next meeting Information

NEXT MEETING: January 08, 2020