

Monthly Trustee Meeting Minutes

North United Methodist Church

11 September 2019

In Attendance: Jeff Bonner, Chuck Teague, Doug Russell, Andy Hein, Marcia Dyrud-Case, Kathleen Custer, John Hughes, Michael Schweiss, Doshia Stewart, Julie Eggert

Review and approval of 14 August 2019 Minutes – Approved

Finance Update from Marie Lang –

Marie shared information about the endowment dividend percentages that are expected annually. Marie has asked the Endowment Committee to review future dividend contributions for all committees in order to better align future needs. Please see enclosure, available upon request in the church office.

Project Updates from Chuck Teague

- HVAC – Irish Meeting
 - Control System Upgrade – Work to begin Monday, September 16
 - Pastor and Office Manager HVAC system upgrade – Since heating units are working properly currently, Trustees are tabling this project to Spring 2020.

- Refurbish 38th Street Signage
 - Vote to approve brought up by Jeff and approved by Trustees.
 - Contract to be signed with Greenfield Signs and will work out the details of color of base.
 - Main discussion on surrounding landscape and trees. Engaging Green Team and Youth Group is encouraged. May bring in grinder and stump grinder and have teams just pull and pile up bushes and trees. Pine trees need addressed as well. Will help homeless issues. Chuck gathering quotes for tree grinding services.
 - Kathleen brought up the idea of creating a communication plan for members in order to address the new signage, lighting, and landscaping.

- Parlor/Restrooms/Conference Rooms – Kathleen
 - Jim will have detailed drawings complete by end of month.

- West Entry Step Lighting
 - Chuck reviewed the ERMCO quote for \$12,700. Trustees believed this was way over what we expected.
 - EDGE LED suggested an alternative plan to light the West entry steps. Idea was to light from above with lights along the West Entrance portico. This would solve

lighting the steps and would highlight the church's name. Chuck is reengaging with this company to see if they are still willing to support the church.

- Door Locks/Safety
 - Working with Tinder Lock to schedule work on ADA door mechanism repair for South Entrance.
 - Fidelity Building Protection and Management Systems LLC – Reviewing existing Alarm/Security Systems – New company Chuck is now working with to get quote and past references/projects. They are local instead of our existing company. Chuck is wanting to separate fire and burglary systems. This would allow Chuck and team to monitor from home. No upgrades to sensors needed. May be some upgrades to control box and key pad.
- Exterior Masonry Repair/Interior Wall Repair-Proposal from Arsee Engineering
 - Contacted following firms – awaiting response
 - Broady-Campbell – Chuck hasn't heard back from them.
 - Merlin King, Inc – Jean King coming week of 9/16/19
 - Western Waterproofing – Coming out Thursday 9/12/19
 - Bulley and Andrews Masonry Restoration – Out of Business in Indianapolis they do have an office in Chicago. Chuck wants to get local area quotes 1st before expanding beyond Indianapolis.
 - Discussion about adding a Designated Interior Plaster Repair line item to our future revolving annual Trustee budget.
- LED Lighting Conversion Grant (Troy Barker) - Chuck and Andy will reach out to figure out the grant process. Andy believed the amount was \$1,000.
- Slimline LED – Chuck and Andy met with this IPL contracted company who came and reviewed the church's lighting needs. Mostly all the bulbs would be free, but we would pay for conversion kits and labor. Chuck/Andy have asked from them to give us a quote on converting the lights in Fellowship Hall. We are interested in the slim profile LED lights in hallways as well. Chuck will complete a provided spreadsheet that lays out each church rooms needs and light count.

Tuesday Crew

- Balcony – Southeast Corner, 2nd to Last Pew Still Needs Securing - Complete
- Tile – West Entry – John Hughes - Completed

NEXT MEETING: October 09, 2019