
Monthly Trustee Meeting Minutes

North United Methodist Church
13 March 2019

Attendees:

Jeff Bonner, Chuck Teague, Doug Russell, Andy Hein, Marcia Dyrud-Case, Kathleen Custer, John Hughes, Michael Schweiss, Julie Eggert, ~~Deshia Stewart~~

Meeting was called to order by Chuck at 5:30. Jeff opened with prayer

Approval of February minutes:

Minutes from February 13, 2019 were approved

Project Updates

- Placement of New First Aid Stations (AED and First Aid Box)—Complete
- Enclosure for Trash Receptacles—Complete
 - City signed off on it
 - Blocks the line of sight to Illinois St.
- Purchase of Screenflex Acoustical Wall for Fellowship Hall—In Progress
- Refurbishment of 38th St. Signage—Feedback from other committees
 - Darren would like to start this mid-summer
 - Banner posts will be removed from the sides. There are spots for banner poles on the bases.
 - “Inclusive, Inspired, Involved” will be included
 - LED lighting will be included
 - Greenfield sign will come out to show us the materials they plan to use—Chuck to invite Kristen to come to our May meeting.
 - Would like lettering to be larger than current 4-inch size for the service times
 - John asked if the city is OK with us building a new sign. Chuck says that since it's the same footprint, we are good. Kristen from Greenfield checked into it.

New Projects

- New water heater—Status
 - Three quotes were obtained for both tanks and tankless (Stokes, Geyer and Quality Control)
 - John and Andy have done some investigating. John checked flow rates around the building and then had a Rheem engineer come out and evaluate. They agreed that 50-gallon size was appropriate.
 - Geyer Plumbing recommended we go with a tank rather than tankless
 - Tankless systems need semi-annual cleaning (approx. \$200/visit, twice per year) and would require re-piping
 - John's additional option: Rheem water heater from Winthrop Supply installed by Forbish: \$4275 + \$90/hour for installation.
 - Trustees agreed to purchase a 50-gallon tank water heater, not to exceed \$7200 (installed).
 - We will also look into putting a timer on the recirculating pump so it doesn't run 24/7.

- Slate roof repairs—replace missing and broken tiles
 - Roof installed in 2007
 - Yearly review provided by Smither Roofing
 - Need to identify extent of slate loss or other damage
 - No significant work on slate since installation.
 - We identified numerous missing slate pieces and cracks. Focus on 2018 was membrane replacement on the east side of the building and minor downspout repairs affecting water ingress (lower level)
 - 2019 Maintenance possibilities:
 - A drone was flown over the building and for slate replacement (30+) and roof integrity, they proposed repairs costing \$12,120
 - A crane will be on site to replace missing slate and they will also do inspection and other needed repairs.
 - No other major repairs have been done since original installation in 2007
 - Chuck to get additional information and some photos of damage/missing slate and probably wait until late summer to do any repairs. Will also ask for recommendations on roof maintenance and how many pieces of slate should we expect to lose each year

AOB

- West Entrance Stair Lighting—discussion
 - Andy walked the area with Jim McQuiston, and he recommended 2 10-ft pole lights to illuminate the stairs, sidewalk and parking area. He thought the cost would be roughly \$5000. They would be add-ons and sidewalk height, not parking lot height.
 - Would like to mimic existing lights
 - Chuck to begin collecting quotes/additional information
- Upgrade heating and cooling “Control System”
 - Had an issue a couple of weeks ago when a heat pump went out. Problem was under warranty, so it was fixed via that
 - We have no alarming or control for the “system”
 - We have systems on an old server that will soon be obsolete—runs on Windows 7 which will no longer be supported as of January 2020.
 - Chuck to invite Jeff Martin in to walk the Trustees through our systems and capabilities to determine what type of alarming/control we would like to have.
- Heat to Pastor Darren’s office—need to take some action on that soon as well.
- Peeling paint all over the building—next meeting will be a walking meeting to look for areas of peeling paint and make a list.
- Ed did some carpet shampooing—would like us to look into a smaller unit for spot cleaning as needed. The current one is a big machine and not so easy to use for small jobs. Chuck to look into it.
- Lose pew in the SE corner of the balcony needs to be addressed. (Tuesday crew, perhaps?)
- Green team wants to re-visit the water bottle filler. Chuck to look into additional quotes.

Wrap-up and next meeting Information

NEXT MEETING: April 10, 2019, 5:30 p.m.