
Monthly Trustee Meeting Minutes

North United Methodist Church
9 January 2019

Attendees:

J. Bonner, C. Teague, D. Russell, A. Hein, M Dyrud-Case, K. Custer, J. Hughes, M. Schweiss, J. Eggert, D. Stewart.

Meeting was called to order by Chuck Teague at 5:30 p.m.

Minutes from November 14, 2018 were approved

Election of Officers

Jeff Bonner was elected Chairperson

Julie Eggert was elected Secretary

The role of Vice-Chair will be delegated by the chair as needed.

Project Updates

Enclosure for Trash Receptacles – Project Update

- C. Teague reported that the board approved and signed a contract with K and K Fence to construct the enclosure. The bins will be moved during construction and the enclosure will be located in the current location of the bins.
- The location of the bins may change due to the new development plans for the area. J. Bonner is on the committee and can discuss a new location when needed.

Refurbish 38th St. Signage

- Greenfield Signs & Lighting provided a quote of \$14,600 to refurbish the sign. A refurbishment rather than a replacement is required due to special use zoning of the property. Replacing it would require moving it, and the plan is to use the same footprint. Bushes around the sign will also be removed.
- The plans include using NUMC branding colors and fonts. Letters for the sign may be up to 7 inches tall.
- The NUMC area is not zoned for digital signage, so information is still manually updated. A decision is needed for what info to put on the sign, e.g., service times, sermon title, etc.
- C. Teague noted that Greenfield Signs & Lighting would come and do a presentation regarding their quote.
- Two more quotes will be required and obtained using the specifications in the Greenfield quote
- Next steps: J. Bonner to contact the chairs of HEM, the Ministries Council and Darren to get their opinions about the sign in order for us to make a decision.

New Projects

Placement of new First Aid Stations (AED and First Aid Box)

- Trustees agreed and approved that the locations of the new AED and First Aid boxes would be:
 - 2nd floor, outside Amy's office near the fire extinguisher

- Main floor, outside the sanctuary near the steps to the balcony.
- Main floor, move to outside of the office and place near Ronnie's office
- Consider an additional AED and First Aid Box for the lower level at a later date.

Lutron Service Contract

- A. Hein and J. Hughes both recommend waiting to purchase a service contract since there have been no issues with the lighting since installation. At a later date, consider "Gold" level service.
- Still fine-tuning lighting levels. Plans are to add a floodlight to the bottom of each chandelier that projects light down to the pews. This should even out the lighting and allow us to lower light levels pointing other directions.

List of proposed projects for 2019

- C. Teague and A. Hein to investigate lighting needs for the West Entry stairs and parking area. C. Teague to bounce ideas off our current electrician.
- C. Teague to update the quote for replacing damaged slates on roof
- Three items were added to the list:
 - Community Room settlement issues
 - Flooring/Carpet needs in the basement and Children's Hallway (may investigate spot cleaning these areas more often)
 - South Entry-Wall peeling. The peeling is due to interior moisture. Need to consider scheduled maintenance of areas with peeling paint.

AOB

- The pastoral staff would like to install an art display of rainbow-colored doors along Meridian St. The doors would be displayed for approximately 2 weeks, corresponding with General Conference. Trustees approved this display.
- C. Teague noted that the Trustees own the Archive Room on the second floor. This secured room contains photos, documents and other interesting stuff. K. Custer recommended that the 100th Anniversary Celebration Committee create a sub-committee to decide what to do with the items in this room. Currently, there is no caretaker.
- C. Teague is recommending an auto-lock be installed on the South Entry door. The current lock is manual and the key is becoming difficult to use. For safety reasons, it makes sense to have the door auto-lock. Cost is approximately \$2000 + Labor. Trustees approve this.
- M. Dyrud-Case showed a photo of a sanitary sewer clean-out that had a broken edge (most likely lawn mower induced). C. Teague will look at it and follow up.

Wrap-up and next meeting Information

NEXT MEETING: February 13, 2019, 5:30 p.m.