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# Monthly Trustee Meeting Minutes

North United Methodist Church  
13 February 2019

## Attendees:

J. Bonner, C. Teague, D. Russell, A. Hein, M Dyrud-Case, K. Custer, J. Hughes, M. Schweiss, J. Eggert, D. Stewart, J. Jordan

## Meeting was called to order by Chuck at 5:30

Minutes from January 9, 2019 were approved

## Financials (Josh)

### Budgeted Funds Summary

- We used none of our 2018 outsourcing budget.
- Utilities and insurance below budget or near budget
- Contracted services and Repairs-Building were higher than budget. Had additional landscaping. We will be on fixed contracting costs during the next 3 years.
- Repairs were below, but kept 2019 numbers the same

### Designated Funds-balances carry to 2019

- Mortgage has 9 years to go prior to balloon payment. Plan will be to refinance/renegotiate interest rate at that time.

## Project Updates

- Placement of New First Aid Stations (AED and First Aid Box)—Review Locations
  - One is located near rm 202 (Amy's office)
  - Questions were raised about the location selected on the East side of the sanctuary—people could bump into them. Will be moved to an alcove near the table with the children's bags
  - Third one—hallway approaching the Parlor near the window looking into the courtyard
- Enclosure for Trash Receptacles—Project Update
  - Will be constructed week of 18 February
  - Location will be west side of South Parking lot, no utilities to be moved
- Refurbishment of 38th St. Signage—Feedback from other committees
  - Got an update from Greenfield Signs with colors and lighting. Will only include service times. Banners can be hung on the outside of the center section.
  - Jeff spoke to Alan, Darren and Jill. Everyone liked the direction we are going. Jill wanted it to be similar to what Broadway UMC has.
  - Chuck to work with them to get other options for banners and the next iteration for us to see. We have yet to pick colors. Need to ensure its readable.

## New Projects

- Purchase of Screenflex Acoustical Wall for Fellowship Hall
  - Need for robust construction. The three we have are aging and not as sturdy
  - Can purchase at 2018 price (\$2000) vs the 2019 price of \$2626
  - Chuck will get 1 for sure and try to get 2 at the \$2000 price. (Andy wants to go for 3 for \$5000)
  - **Post Meeting Note: Chuck was able to get a quote for 3 screens for \$5613. Please see Jeff's 2/14/2019 e-mail and vote YEA or NAY on the decision to purchase.**
- Updated price for South Entrance Automatic Lock
  - Initially approved by Trustees in January at \$1935 with a simple timing mechanism and local programming
  - New push to upgrade system to work remotely.
    - New cost is \$3125 (requires new IE board)
    - Both West and South entrances on the same system
    - Cloud-based removes dependency on local server and allows doors to be remotely opened or locked, and adds an additional \$375.
  - Vendor issue may be driving costs. Need to step back and look at the entire security system (doors, cameras, etc.) and have it be scalable.
  - Nancy is already looking into the camera system. Trustees feel that now is the time to look at integrating all systems related to security (cameras, locks/access, alarm).
  - Jeff and Chuck to talk to Nancy regarding the camera system.
  - The committee decided to remove the initial January approval and we will not update this lock.
  - Chuck to begin looking into what systems are to be integrated and who owns costs.
- Possible purchase of new water heater
  - Current one is at end of life, age 15, 87-gallon unit using natural gas. It began leaking and shut down
  - Options (installation time for both is <5 days):
    - Replace with new tank system, 100-gallon at \$8559
      - Energy costs unchanged, 80% efficiency
      - Life expectancy: 3-15 yrs., 3-year warranty
    - Tank-less system, \$11,359 (need 2 to cover what we need)
      - Life expectancy is >20 years with 15-year warranty
      - Lower energy cost, more environmentally friendly (97% efficient)
  - John asked about having 2-50-gallon units in series. We would have back up. A 50-gallon unit would be sufficient for NUMC's needs.
  - John noted that tankless systems are less reliable, but we would get 15-year warranty
  - Chuck to look into costs and feasibility for 2 50-gallon units and report back.
    - John is curious about incoming water temp. It probably varies by season.
- Water bottle filler for Project Transformation
  - Requested by Green Team
  - To be installed on water fountain in Educational Wing
  - Installed cost is \$1735
  - Trustees feel like there would be low return on the cost and water bottles can be filled from the existing fountain.
  - Not the time for us to spend the money due to other needs
  - Tabled

## **AOB**

- Josh is leaving to join the Indianapolis Zoo, effective 2/15/2019. No replacement named.
- What do Trustees want to accomplish in 2019?
- Tuesday Crew Tasks
  - Andy to work with others to make a list
- Upgrade Heating and Cooling “control system”
  - On Sunday, the circuit pump fuses blew. Therefore, the redundant system didn’t kick on as it should have. The temperature in the church was “brisk”. The contractor, Irish, arrived promptly. He flipped on the back up (which should have kicked on automatically). Determined on Monday that 2 fuses were blown and there was a bad connection. Need to ensure that the back-up kicks on and all connections are good.
- Provide heat and air conditioning to Pastor and Office Manager offices
  - Currently have window air conditioning units. Not connected to central heating unit. Systems could be easily updated.
- Repair slate on roof
  - Normal maintenance needed that was skipped in 2018.
  - Plan is to fly a drone over the building to see how many pieces of slate need repair.
- What needs to be done for the 100-yr celebration?

## **Wrap-up and next meeting Information**

**NEXT MEETING:** March 13, 2019, 5:30 p.m.